

## **3<sup>rd</sup> Progress Report for the projects:**

### **Modernization of Local Public Services in the Republic of Moldova and Capacity Development for Regional and Cross-Border Cooperation**

Reporting period: July-November, 2011

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Chisinau, Republic of Moldova

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## Summary

The intent of this report is to provide a detailed overview of implemented, ongoing and planned activities for the GIZ Projects “Modernization of Local Public Services in the Republic of Moldova” (MLPS) and Capacity Development for Regional and Cross-Border Cooperation, implemented by the German Development Cooperation (GIZ) in the period July-November 2011.

This document is divided into following parts.

**Introduction** Presents general information about the situation of local public services modernization in the Republic of Moldova.

**Chapter 1:** Gives detailed information about project partnerships and networks.

**Chapter 2:** Presents project implementation phases. It covers pilot-project implementations and other cross-cutting activities, presented under main areas by theme:

- Water and Sewage
- Solid Waste Management
- Energy Efficiency
- Public Procurement
- Financial Management
- Public Property Management
- Gender Issues
- Knowledge management database

This Chapter also deals with staff-related issues and other project-related activities, such as consulting assignments.

**Chapter 3:** Offers information on the activities of the “Capacity Development for Regional and Cross Border Cooperation” project.

**The Annexes** contain experts’ assignment overview, operational plans for pilot projects.

## Abbreviations

<b>BMZ</b>	German Ministry of Economic Cooperation and Development
<b>CALM</b>	Congress of Local Authorities of Moldova
<b>CBC</b>	Cross-Border Cooperation
<b>EE/RES</b>	Energy Efficiency and use of Renewable Energy Sources
<b>EU</b>	European Union
<b>GIZ</b>	German Development Cooperation
<b>GoM</b>	Government of Moldova
<b>JILD</b>	Joint Integrated Local Development Program
<b>LPA</b>	Local Public Administration
<b>M&amp;E</b>	Monitoring and Evaluation
<b>MEnv</b>	Ministry of Environment
<b>MoEco</b>	Ministry of Economy
<b>MFAR</b>	Ministry of Foreign Affairs of Romania
<b>MLPS</b>	Modernization of Local Public Services
<b>MoF</b>	Ministry of Finance
<b>MOU</b>	Memorandum of Understanding
<b>MRDC</b>	Ministry of Regional Development and Construction
<b>NALAS</b>	Network of Associations of Local Authorities
<b>NCCRD</b>	National Coordination Council for Regional Development
<b>NFRD</b>	National Fund for Regional Development
<b>NSRD</b>	National Strategy for Regional Development
<b>OA</b>	Committee on Eastern European Economic Relations
<b>RDA</b>	Regional Development Agency
<b>RDC</b>	Regional Development Council
<b>RDS</b>	Regional Development Strategy
<b>SDC</b>	Swiss Agency for Development and Cooperation
<b>SEDS</b>	Socio Economic Development Strategy
<b>SIDA</b>	Swedish International Development Cooperation Agency
<b>SLE</b>	Centre for Advanced Training in Rural Development, Humboldt University, Berlin
<b>TNC</b>	Trans-National Cooperation
<b>UNDP</b>	United Nations Development Programme
<b>USAID</b>	United States Agency for International Development
<b>WS&amp;S</b>	Water Supply and Sanitation

## Introduction

The majority of the Republic of Moldova's population lives in small towns and villages in rural areas. Public services in most of these communities are unsatisfactory.

In recent years, a series of reforms have been introduced in the Republic of Moldova's public sector aimed at improving this situation.

The MRDC was established in 2009 to advance socio-economic development in the newly created regions. With the same purpose, RDAs and RDCs were created, RDS were drafted and approved and the NFRD was established.

One of the key obstacles in implementing RDSs is a lack of knowledge and experience in designing and implementing sustainable partnership projects, which are the basis for regional development.

Therefore, the main goal of MLPS is to contribute to the capacity development of public institutions and service providers in order to improve the population's access to quality public services. According the general project document, the target group is the population of 9-12 rural communities in different rayons from the North, Centre and South development regions of the Republic of Moldova.

MLPS supports LPAs through RDAs, particularly regarding planning and implementation of investment projects and various related capacity development measures of different stakeholders in this process.

Based on the experiences gained during this process, MRDC, sector Ministries and other public institutions will receive assistance at the central level in presenting proposals for additional adjustments to the general conditions of LPAs. The primary focus of this

assistance will be in the field of decentralization and regional development towards improved public service delivery to the citizens.

The State Chancellery as well as the CALM (Congress of Local Authorities of Moldova) will be increasingly integrated into the discussions about strengthening the local self-administration in order to ensure that the LPAs interests and perspectives are represented within this context.

The German contribution consists of providing international and national short-term and long-term experts, specific technical assistance, continuous professional training programs as well as financial contributions for pilot measures to improve rural infrastructure development.

In this context, progress can be measured according to the following criteria:

- Increased coherence in planning and budgeting (LPA, RDA, RDC, sector Ministries)
- Improved inter-communal collaboration
- Increased efficiency and effectiveness in project implementation
- Increased capacity for quality control and M&E of local public services by LPAs
- Improved management of local public services by service providers
- Higher customer satisfaction

MLPS has been commissioned by BMZ in 2009, based on the results of the Government Negotiations between Moldova and Germany of the same year. The current project phase (01/2010 – 06/2012) is funded by BMZ at the scale of 3 Mio. €. The Romanian Ministry of Foreign Affairs contributes with 0.7 Mio. € to the project during the same period.

## Chapter 1

### PROJECT PARTNERSHIPS

In the reporting period, the project has built up or extended partnerships with national governmental institutions, development partners in Moldova, institutions outside of Moldova and non-state providers.

#### 1.1. Partnerships with national governmental institutions:

- **Ministry of Regional Development and Construction (MRDC)**

The MRDC is the main political and conceptual partner of the project. Within the reporting period, the project supported MRDC by covering expenses relating to MRDC representative's participation in different international information and training events related to regional development and local public services in Belgium, Poland, Italy, Latvia, Luxemburg, Romania and Germany.

MLPS, also, supported MRDC in organizing national workshops on planning and budgeting, team building, public procurement, and construction standards and the Ministry's employees benefited from English language courses. Also, MLPS supports the development of the Visual Identity Manual of MRDC.

As the MRDC has been involved in Updating the Socio-Economic Development Strategy (SEDS) of Riscani and Cahul Rayons, in August, a MoU was signed between the State Chancellery, MoEnv, MRDC, RDAs, Rayon Councils of Riscani and Cahul and GIZ aiming to establish a partnership for testing the participatory methodology on investment prioritization in the Water and Sanitation Sector in rural communities of Moldova. During this process, all the national and local round tables were organized with the technical support of BMZ and the Government of Romania, through GIZ. In August-

September, a study visit to Romania and Germany was organized by GIZ, where the representatives of MRDC and RDAs participated.

As always, MLPS and MRDC jointly planned all short-term expert missions commissioned by the project, while the respective reports were provided to the MRDC (see Annex1).

- **Ministry of Economy of Moldova (MoEco)**

Since 2006, MoEco has been responsible for all issues relating to energy efficiency and renewable energy. All activities related to pilot-projects on energy efficiency were coordinated with the General Directorate of Energy Security and Efficiency of ME. The European Energy Manager Training Course (EUREM), represents a key cooperation point between MoEco, the National Agency for Energy Efficiency, MRDC and the Committee on Eastern European Economic Relations. MLPS staff participated in various EE/RES-related events and all respective Donor Coordination Meetings.

- **Ministry of Environment (MoEnv)**

In addition to its other responsibilities, MoEnv is also responsible for the efficient management of water resources and solid waste management, and is therefore the key

conceptual counterpart for three of MLPS pilot projects.

In the reporting period, one representative of the MoEnv benefited from a training course in Solid Waste Management, which took place in Delft, the Netherlands, in the period 4-23 July 2011, financed through GIZ.

As the MoEnv has been involved in Updating the Socio-Economic Development Strategy (SEDS) of Riscani and Cahul Rayons, in August, a MoU was signed between the State Chancellery, MoEnv, MRDC, RDAs, Rayon Councils of Cahul and Riscani and GIZ, aiming to establish a partnership for testing the participatory methodology on investment prioritization in the Water and Sanitation Sector in rural communities of Moldova. All the national and local round tables were organized with the technical support of BMZ and the Government of Romania, through GIZ. In August-September, a study visit to Romania and Germany was organized by GIZ, where the Chief of the Water Management Department of the MoEnv participated.

Two solid waste management projects: „Integrated management of waste in cross-border rivers basin”, Edinet and „Cross-border improvement of solid municipal waste management in Republic of Moldova, Romania and Ukraine”, Falești, being CBC-projects approved by the Joint Managing Authority (JMA) of the Joint Operational Programme (JOP) Romania-Ukraine-Republic of Moldova 2007-2013, are being supported by GIZ through local grants. Preparatory work is also being done to assess the possibility of co-funding the Rosu-pilot project via the Ecological Fund managed by the Ministry.

#### ▪ **State Chancellery**

The State Chancellery coordinates and ensures the strategic planning process across the central public administration and sets the methodological and organizational framework for public decision-making. It coordinates and monitors the performance of central public authorities, including activities linked with their own reforming, in order to achieve the country's strategic European integration objective. Also, the State Chancellery manages the process of programming, monitoring, managing and evaluating external assistance to Moldova.

All activities of MLPS have been presented to representatives of the State Chancellery during the sessions of the Coordination Council on Regional Development, the various workshops in the framework of the upcoming EU Joint Programming on Regional Development and a dedicated work meeting on CBC.

In August, a MoU was signed between the State Chancellery, MoEnv, MRDC, RDAs, Rayon Councils of Riscani and Cahul and GIZ aiming to establish a partnership for testing the participatory methodology on investment prioritization in the Water and Sanitation Sector in rural communities of Moldova.

The Head of the Division of Local Public Administration of the State Chancellery participated in various workshops and an extensive study trip to Romania and Germany in the context of integrated sector planning approaches.

## 1.2. Partnerships with RDAs

Four GIZ advisors are based in the RDAs and have organized various activities in partnership with their respective RDAs. MLPS also contributed to enhancing RDA capacities by offering support to organize seminars on public financial management, project management, and public acquisitions. The increased staff at RDAs provides further collaboration areas with MLPS.

In August, a MoU was signed between the RDAs, the State Chancellery, MoEnv, MRDC, Rayon Councils of Cahul and Riscani and GIZ

aiming to establish a partnership for testing the participatory methodology on investment prioritization in the Water and Sanitation Sector in rural communities of Moldova.

In August-September, a study visit to Romania and Germany was organized by GIZ, where the representatives of RDA North and RDA South participated.

One representative of RDA South benefited from a training course in Solid Wastes Management, which took place in Delft, the Netherlands, in the period 4-23 July 2011, financed through GIZ.

## 1.3. Partnership with the National Agencies

### ▪ National Water Agency “Apele Moldovei”

“Apele Moldovei” (the Agency) is the central government’s specialized agency for water management in Moldova. Representatives of the Agency participated in various meetings and events related to WS&S pilot-projects. Partnering with this institution helps identify adequate technical and managerial solutions relating to “The National WS&S Strategy of the Republic of Moldova”.

The representatives of the Agency were invited to participate to all national round tables in the context of integrated sector planning approaches.

### ▪ Public Procurement Agency

The PPA is a specialized authority within the Ministry of Finance, which ensures the implementation of state policy for public procurement. Consequently, all public acquisition processes for GIZ financed pilot-projects will be conducted in accordance with regulations on public procurement. All related

training is being prepared in close coordination with the agency.

The GIZ focal point in public procurement has been included as a member of the Steering Committee of the Twinning project for the Agency of Public Procurement since November.

### ▪ Public Property Agency

The Public Property Agency under the MoEco implements government policy on public property management for state owned property. A series of events is currently being prepared in order to increase knowledge transfer to RDAs and LPAs in this important field.

### ▪ Agency of Land Relations and Cadastre

The Agency of Land Relations and Cadastre is the central government body that implements public policy in the area of cadastre, cartography and geo-information. There are plans for the agency to provide training to RDAs to facilitate cadastre and GIS-related activities in the context of investment pilot-

projects as well as integrated planning on Rayon- and regional level.

#### 1.4. Partnerships with other Moldovan institutions

- **Congress of Local Authorities from Moldova**

CALM represents the largest association of local communities from the Republic of Moldova. It unities around 400 members and is a member of the regional network of the Network of Associations of Local Authorities of South-East Europe (NALAS).

The representatives of CALM were participated to all national round tables and went to an extensive study trip to Romania and Germany in the context of integrated sector planning approaches.

With support from MLPS, CALM has been involved in preparing a baseline study in relation to communication and coordination between different administrative levels towards local and regional development since November. This research aims at evaluating the perceptions, expectations and potentials of LPAs, RDAs and governmental agencies towards inter-municipal cooperation, regionalization, and other innovative modalities in public services' delivery.

Also, it is expected that the baseline study will provide orientation as to where the biggest challenges in the interactions between these institutions are located and which solutions are being proposed.

- **Association of Public Administration Academy Graduates affiliated with the Republic of Moldova President's Office**

The Association of Public Administration Academy Graduates (APAAG) is a public, nongovernmental organization focused on promoting modern methods of administrative management and improving the existing legal framework adapting it to European standards. In order to foster collaboration in training LPAs on project development and management, a Local Grant Agreement of 3,000 Euros was signed, based on a Memorandum of Understanding between GIZ and the APAAG, aimed at promoting synergy between the "Capacity Development for Regional and Cross-border Cooperation in the Republic of Moldova" and "Fostering Local Public Administration towards the EU Standards and Best Practices" projects.

- **Chamber of Commerce and Industry of the Republic of Moldova**

The Chamber of Commerce and Industry is a non-governmental organization whose objective is to improve the business climate in the Moldovan society. It also promotes the interests of the Republic of Moldova in its relations with external authorities and private sector organizations. The Chamber organizes the EUREM course for energy management according to European standards. In this context, the Chamber participated in a session of the EUREM Steering Committee in Prague, Check Republic, with support of MLPS in November. At the end of October, EUREM

course participants submitted their final practical works. The Chamber of Commerce will organize the official delivery of the

certificates to all the participants by the end of 2011.

## 1.5. Partnerships with development partners in Moldova

### ▪ **UNDP/ UNDP Joint Integrated Local Development Programme**

The Joint Integrated Local Development Programme assists the government of the Republic of Moldova in the process of decentralization and strengthening of local self-government. GIZ invites UNDP to all relevant events in order to promote the exchange of knowledge and good practices.

### ▪ **USAID/ USAID Local Government Support Program**

Several meetings were organized to exchange information and knowledge on the subjects of public procurement and financial management of the Regional Development Agencies. All the procedures used by GIZ in the process of implementing MLPS were presented and various requested materials were provided, as USAID is considering the use of partner systems within its upcoming Local Government Support Program.

### ▪ **Swiss Agency for Development and Cooperation**

The Swiss Cooperation in Moldova, as outlined in the Cooperation Strategy 2010, aims to “support the Republic of Moldova in its objective to guarantee to all its citizens equal access to quality infrastructure and services in

the health and the water sectors”. As the lead donor in the field of WS&S, SDC has prepared and co-chaired various sector coordination and donor meetings during the reporting period, in which MLPS participated.

MLPS is collaborating with the Apa San Project on various activities in the WS&S sector, especially in planning at rayon level (Apa San Project assists the development of a General WS&S Plan for Ialoveni Rayon). Another important initiative by SDC is the “Community of Practice”, which brings together key stakeholders from the sector around specific relevant issues.

### ▪ **Swedish International Development Cooperation Agency**

Sweden is the lead donor in the Republic of Moldova in the area of energy, which constitutes a key sector of the 2011-2014 “Country Strategy of SIDA for the Republic of Moldova.” MLPS has established working relations with SIDA in the Republic of Moldova since its inception, participating in regular meetings of the Energy Donor Coordination Council and various events on regional development, decentralization and governance. During the reporting period, MLPS prepared comprehensive information for assessing options of future collaboration between SIDA and GIZ in the context of regional development.

## 1.6. Partnerships with institutions outside of Moldova

### ▪ Centre for Advanced Training in Rural Development, Humboldt University, Berlin

A team of post-graduates of SLE from Humboldt University in Berlin has conducted a field assignment in order to support the Rayon Administrations of Cahul and Riscani in improving the existing Socio-Economic Development Strategies through applying the draft methodology on identifying WS&S investment priorities. Another element in this ongoing process is the identification of the most suitable options to connect existing and to be established WS&S infrastructures to water providers (scaling up), in order to improve the quality and economic sustainability of the provision and management of WS&S services.

### ▪ Committee on Eastern European Economic Relations

The Committee on Eastern European Economic Relations is the German business community's oldest regional initiative. It serves as a mediator between business leaders and policymakers in Germany and in Eastern Europe. It also seeks to build up economic relations with these countries in order to promote trade and industry as well as investment and services with and in the region.

OA was actively involved in organizing and co-funding the EUREM training of trainers' course for energy management.

OA has designed a specific project, in close cooperation with MLPS, in order to improve the investment climate for German companies in the field of local public service infrastructure.

### ▪ Trilateral cooperation: Moldova - Romania - Germany

The Republic of Moldova is the major partner of Romania in its bilateral development efforts. The Ministry of Foreign Affairs of Romania provided 500,000 Euros in 2010 to MLPS as part of the international development assistance to Moldova, for implementing a pilot project on improving water supply and sewage systems in the village of Rosu, Cahul Rayon.

In August 2011, the Ministry increased in cooperation with MLPS by an additional 200.000 Euro, which shall be used for improving sanitation in Rosu complementary to the ongoing water supply activities.

## 1.7. Non-state service providers

MLPS hired three NGOs from the regions to carry out baseline studies for the pilot-projects.

These baseline studies have been finalized with additional support from local and international experts provided by MLPS' short term expert pool.

Also, a regional NGO (Contact Balti) has been hired to support RDA North in providing training for LPAs on project design and management (see Chapter 3).

## Chapter 2

### PILOT-PROJECTS IMPLEMENTATION

#### 2.1. Water and Sanitation: „Water supply and sewerage services in the village of Duruitoarea Veche, commune of Costești, Rîșcani Rayon”

##### Brief Project Description:

This project will satisfy the needs of the inhabitants of Duruitoarea Veche, who face the problem of insufficient drinking water, as there is currently no piped water and sewerage service available in the village. The project aims to provide about 470 villagers with quality water supply and sanitation services by connecting to existing systems in Costești town and to improve this service in the community.



##### Achievements:

###### *Physical investments*

Technical design for Duruitoarea Veche's AAC system passed the verification process by the State Service for Assessment and Verification of Projects and Construction. To elucidate the objections to the project a working meeting was held with representatives of government service, specialists and authors of the WS&S system design project.

During the period July-August the tender-book requirements for the construction of the WS&S system were developed, and the package of documents for the public tender was prepared. A grant agreement on construction of the WS&S system Duruitoarea Veche was signed between GIZ and RDA North, valued up to 137,000 Euros. On September 23<sup>rd</sup>, the tender for selecting the contractor was announced. RDA North sold packages of documents to seven construction companies. The contest offers were made by only three companies: SA Promtehgaz, SRL Valis and SRL Golconda. The Working Group cancelled the auction because in the evaluation process one of the companies was disqualified, as it did not meet the qualification of bidders. The tender was announced again on the 27<sup>th</sup> of September. In the second phase, seven construction companies submitted their offers. The Working Group made the evaluation, based on which the RDA North signed the contract with "VALIS" SRL. The contract value is 2,240,000 MDL, including 120,000 MDL from Riscani Rayon Council. Contracts with the technical supervisor and the author of the technical design were signed as well.

On 22 November the official launching of the project took place. Construction began in early December 2011.

### *Improving the management of the public service*

Fifteen representatives of water supply and sanitation operators from Riscani and Cahul, North and South RDA, the Ministry of Environment, MRDC, the State Chancellery and CALM participated in a study visit in Romania and Germany. During the visit the participants were given the opportunity to learn from the experiences in the WS&S in Cluj, Salaj and Satu Mare, Romania and Brandenburg Land, Germany. The report detailing the results of the work is attached. The Mostenitorii NGO conducted a baseline study which indicated the opinions of Costesti water consumers regarding the population's satisfaction with multiple aspects of service needs. The report will be available soon on [www.adrnord.md](http://www.adrnord.md).

An assistant program was started to build the capacity of "Riscani Apa Canal" employees. First, the training needs of the employees were assessed and then the themes of the two workshops were determined.

Another ongoing activity is the consultation process of internal regulations. Water companies from Riscani and Costesti are included in this field. Currently, an expert from the MLPS short term expert pool is working on this initiative.

### *Planning, Monitoring and Management*

In May 2011, the process of updating the Social Economic Development Strategy of the Rîșcani Rayon's WS&S component began. Since then, various activities were organized at national and local levels, including:

- Developing questionnaires to collect data on the water and sewer situation. A short term expert, Mr. Pavel Panus, developed the questionnaires.

- Data collection in the region. Two assistants from the Local Team were hired to coordinate and complete the data collection process.
- On the **27<sup>th</sup> of July** -national stakeholder meeting was organized. Partners discussed the preparation process to update the SEDS.
- On the **02<sup>nd</sup> of August** a workshop with stakeholders from the Rîșcani Rayon. SEDS update process was presented and discussed by locals involved and partners in the process 04 August 2011, national inception workshop on Updating of the Socio-economic Development Strategy (SEDS) Water Supply and Sanitation chapter for Riscani and Cahul Rayons
- On the **09<sup>th</sup> of August** a team building workshop took place. The needs of local stakeholders and their possible further involvement were identified as well as ways to collect missing data.
- On the **17<sup>th</sup> of August** the first round table session. The proposed methodology for prioritizing local needs was presented. Interests and opportunities for involvement in the process were identified for various stakeholders.
- On the **24<sup>th</sup> of August** the second round table was organized, participants were informed about national priorities and identified several local priorities.
- On the **24<sup>th</sup> of September** the third round table was organized, participants agreed on the importance of local priorities identified above and selected the most important ones for Rîșcani Rayon.
- On the **29<sup>th</sup> of September** a workshop at national level took place. Participants were informed about the progress of SEDS updating. The structure of the local planning documents was discussed.
- On the **27<sup>th</sup> of October** the National Conference "Harmonization of local development strategies with national socio-economic sector strategies" took place.

At this moment the collection of data on drinking water sources continues. A local team is currently conducting an assessment on the ground of all artesian wells.

A short term expert has begun to analyze the data and transfer it to the digital base map.

### *Evaluation and Monitoring*

Working sessions with the main stakeholders were organized. There were three working sessions with representatives of construction companies, RDA, where they discussed the difficulties of starting construction.

## **Lessons Learnt**

### *Physical investments*

- For the procurement process more time should be reserved; it is highly probable that the first auction winner will not be selected.
- The offers do not meet the requirements specified in the tender-book and for this reason are disqualified. Construction companies need training in preparation of the bids for tender.

### *Improving public service management*

- In order for the skills development process to be successful, it is important to start with training needs assessment phase.
- One of the main conditions of a capacity development program is the availability of people to participate in the training. Usually older people are less interested in personal development.

### *Planning, monitoring and management*

- In the process of SEDS updating some aspects were identified for consideration to replicate this exercise in other rayons:

- In the planning process it is necessary to be guided by third parties outside the community such as experts in strategic planning. The involvement of those responsible for WS&S at different levels, national, regional and rayonal levels, is welcome.
- Legal support is very important to unify the planning process, especially for linking strategies on different levels: national, regional and local (very important for RDA)
- Local data collection requires more time. People who collect data need training in this area.

## **Plan for the next 3 months:**

### *Physical investments*

- **Construction of the WS&S system in Duruitoarea Veche.** Construction depends on weather conditions. Commissioning of the system is scheduled for May.

### *Improving the management of the public service*

- **Expansion of the business Plan for municipal enterprise „Apă Canal Costești”.** This activity started in December 2011 and will continue into January.
- **Workshops for water company's employees.** Training topics will be determined proceeding from the results of the training needs assessment.
- **The information and awareness campaign for consumers:** RDA will contract a company from the Northern region who will prepare and conduct an information and awareness campaign. Selection will be based on established terms of reference and following a transparency request, proposals will be organized.

*Planning, monitoring and management*

- **Updating Riscani SEDS, WS&S component:** during the next period the planning guide will be developed in the water supply and sewerage field. Supply solutions for WS&S for Riscani Rayon will be identified and proposed for discussion

by local stakeholders. SEDS drafts will be updated, consulted by public hearings, and approved by the rayonal Council.

- **Facilitation of the Steering Committee activity:** organizing meetings on the coordination of the project, preparation and logistics.

## 2.2. Water and Sanitation: „Water supply services in the village of Rosu, Cahul Rayon”

### Brief Project Description:

The project aims to supply drinking water to the 3700 inhabitants of Rosu village. The project will produce the following outputs: 12.5 kilometres of water pipes, two pumping stations to maintain pressure, and five points for water supply for fire hydrants.

### Achievements:

#### *Physical investments*

A Financing Agreement was signed between RDA South and GIZ on the construction of a water supply system in village Rosu, with a value of up to 200,000 Euros. On 05.07.2011 the public tender procedure for selecting the construction company was announced, based on the documents which had been drafted during the previous reporting period. The decision of the Working Group on the evaluation procedure and designating the winner of the tender was cancelled by the Public Procurement Agency, Decision no. 108 of 06.09.2011. The tender was announced again on 10.10.2011.

In the second phase, three construction companies have submitted their offers. Working Group made the evaluation and the South RDA signed the contract with "Isodromgaz" SRL. The contract value is 2,089,995 MDL. Contracts with the technical

supervisor and the author of the technical design were signed.

On the 8th of November the official launching of the construction stage of the project took place. Construction works began in the last week of November 2011.

#### *Improving the management of the public service*

Fifteen representatives of water supply and sanitation operators from Riscani and Cahul, North and South RDA, the Ministry of Environment, MRDC and the State Chancellery participated in a study visit in Romania and Germany. During the visit the participants visited various WS&S-related projects and institutions in Cluj, Salaj and Satu Mare in Romania and Land Brandenburg in Germany. The report detailed the results of the work is attached.



*Info links on visit in Romania:*

- <http://www.ara.ro/index.php/comunicat-e-de-presa/comunicate-2011/august/863-comunicat-30082011-delegatie-republica-moldova>
- <http://epochtimes-romania.com/news/2011/09/delegatie-din-republica-moldova-in-vizita-de-documentare-in-romania-referitoare-la-aspectele-regionalizarii-serviciilor---123343>
- <http://www.ziarulfacia.ro/specialisti-din-republica-moldova-in-vizita-la-compania-de-apa-aries/>
- <http://www.stirideturda.com/politic-locale/turda-vizitata-de-moldovenii-de-pest-prut>
- <http://apaservsm.ro/index.php?p=contents&cid=617>
- <http://www.youtube.com/watch?v=DbKVIRQHAEE>
- [http://www.caaries.ro/index.php?option=com\\_content&view=article&id=1015:odelegaie-din-moldova-efectueaz-o-vizite-de-documentare-la-cao&catid=44:articole&Itemid=77](http://www.caaries.ro/index.php?option=com_content&view=article&id=1015:odelegaie-din-moldova-efectueaz-o-vizite-de-documentare-la-cao&catid=44:articole&Itemid=77)
- <http://www.satmareanul.net/2011/09/01/moldovenii-de-pest-prut-vor-apa-ca-la-satu-mare/>
- <http://www.informatiazilei.ro/sm/eveniment/satu-mare-apaserv-devine-model-pentru-orasele-din-moldova/>
- <http://www.ziarelive.ro/stiri/moldovenii-de-pest-prut-vor-apa-ca-la-satu-mare.html>
- <http://www.tv1satumare.ro/articol/14/11381/SCHIMB-DE-EXPERIEN%C5%A2%C4%82-LA-APASERV>
- <http://www.gazetanord-vest.ro/2011/08/31/moldovenii-vor-sa-invete-de-la-satmareni-modul-de-atragere-a-fondurilor-europene/>
- <http://www.turdanews.net/articole/economie/16077-moldovenii-invata-de-la-turdeni-modul-de-atragere-al-fondurilor-europene-.html>
- <http://www.monitorulcj.ro/economie/6643-moldovenii-invata-de-la-turdeni-modul-de-atragere-al-fondurilor-europene>
- [http://www.ziarul21.ro/new/index.php?option=com\\_content&view=article&id=7693:vizita-moldovenilor-la-cao-benefic-de-ambele-pri&catid=39:actualitate&Itemid=110](http://www.ziarul21.ro/new/index.php?option=com_content&view=article&id=7693:vizita-moldovenilor-la-cao-benefic-de-ambele-pri&catid=39:actualitate&Itemid=110)
- <http://infoturda.ro/stiri/2781-moldovenii,-interesa%C5%A3i-de-reu%C5%9Fita-companiei-de-ap%C4%83-arie%C5%9F.html>



A baseline study was conducted by the NGO CRAION Contact Cahul, indicating a common opinion of the Rosu water consumers on multiple aspects of the satisfaction with the service needs of the population. The report will be placed on [www.adrsud.md](http://www.adrsud.md).

- <http://www.ziare-pe-net.ro/stiri/moldovenii-de-pest-prut-vor-apa-ca-la-satu-mare-1018909.html>
- <http://adrsud.md/print.php?l=ro&idc=340&id=1373>

*Planning, Monitoring and Management*

In May 2011 the process of updating the Social Economic Development Strategy of the Cahul Rayon, WS&S component was initiated. Several activities were organized at national and local levels as follows:

- Developing questionnaires to collect data on the water and sewer situation. A short term expert, Mr. Pavel Panus, developed the questionnaires.
- Data collection in the region. Two assistants from the Local Team were hired to coordinate and complete the data collection process.
- On the **27<sup>th</sup> of July** -national stakeholder meeting was organized. Partners discussed the preparation process to update the SEDS.
- On the **02<sup>nd</sup> of August** a workshop with stakeholders from the Rîșcani Rayon. SEDS update process was presented and discussed by locals involved and partners in the process **04 August 2011**, national inception workshop on Updating of the Socio-economic Development Strategy (SEDS) Water Supply and Sanitation chapter for Riscani and Cahul Rayons
- On the **09<sup>th</sup> of August** a team building workshop took place. The needs of local stakeholders and their possible further involvement were identified as well as ways to collect missing data.
- On the **17<sup>th</sup> of August** the first round table session. The proposed methodology for prioritizing local needs was presented. Interests and opportunities for involvement in the process were identified for various stakeholders.
- On the **24<sup>th</sup> of August** the second round table was organized, participants were informed about national priorities and identified several local priorities.

- On the **24<sup>th</sup> of September** the third round table was organized, participants agreed on the importance of local priorities identified above and selected the most important ones for Rîșcani Rayon.
- On the **29<sup>th</sup> of September** a workshop at national level took place. Participants were informed about the progress of SEDS updating. The structure of the local planning documents was discussed.
- On the **27<sup>th</sup> of October** the National Conference “Harmonization of local development strategies with national socio-economic sector strategies” took place.

At this moment the collection of data on drinking water sources continues.

*Evaluation and Monitoring*

Working sessions with the main stakeholders were organized. There were three working sessions with representatives of construction companies and the RDA South, where difficulties of starting construction were discussed.

**Lessons Learnt***Physical investments*

- For procurement process more time should be reserved. It is highly probable that in the first auction a winner will not be selected.
- Many offers do not meet the requirements specified in the tender-book and for this reason are disqualified. Construction companies need training in preparation of the bids for public tender processes.

*Improving the management of the public service*

- In order for the skills development process to be successful, it is important to start with the training needs assessment phase.
- One of the main conditions of a capacity development program is the availability of people to participate in the training. Usually older people are less interested in personal development.

*Planning, monitoring and management*

- In the process of SEDS updating, some aspects should be considered in order to replicate this exercise in other rayons:
  - In the planning process, it is necessary to be guided by third parties outside the community, such as experts in strategic planning. The involvement of the structures responsible for WS&S at different levels, national, regional and rayonal levels, is welcome.
  - Legal support is very important to unify the planning process, especially for linking strategies on different levels: national, regional and local (very important for RDA)
  - Local data collection requires more time and the people who collect data need the trainings in this area.

**Plan for the next 3 months:**

*Physical investments*

**Water System Construction in Rosu**

Construction depends on weather conditions. Commissioning of the system is scheduled for May 2012.

*Improving the management of the public service*

**Expansion of the Restructuring Plan for the municipal enterprise „Apă Canal Cahul”:**

Based on the recommendations included in the Economic Analysis Report "Apa Canal Cahul," an action plan to improve water management will be developed.

**The information and awareness campaign for consumers:**

RDA South will contract a company from the Southern region which will prepare and conduct an information and awareness campaign. Selection will be based on established terms of reference and following a transparency request proposals will be organized.

*Planning, monitoring and management*

**Updating Cahul SEDS, WS&S component:**

during the next period the planning guide will be developed in the water supply and sewerage field. Supply solutions for WS&S for Cahul Rayon holders will be identified and proposed for discussion by local stakeholders. SEDS draft will be update and consulted by public hearings then approved by the Rayon Council.

**Conducting an opportunity study on transferring water supply services from village Rosu to IM "ApaCanal Cahul":**

in this period field research will be conducted, consumers will be interviewed, and a contract will be developed.

**Conducting baseline study on the construction of sewerage system in s. Rosu:**

in this period field research will be conducted, consumers will be interviewed, and the report will be written.

**Facilitation activity of the Steering Committee from Rosu:**

there will be organizational meetings on the coordination of the project, preparation and logistics.

### 2.3. Solid Waste Management pilot project implementation: “Expanding integrated waste management towards rural areas located in the basin of the Ciorna River”

#### Brief Project Description:

The Ciorna River Basin is heavily polluted for 23 km due to uncontrolled solid waste storage and pollution of small affluent rivers passing through the villages of Parcani, Glingeni, Mihuleni, Oliscani, Sestaci and Sipca from the district of Soldanesti and the village of Lipceni from the district of Rezina. Ground water in these villages is polluted as well. The pollution affects 14,844 inhabitants of communities.

Soldanesti city has a functional sanitation system which serves only two thirds of its territory, located on the right side of the Ciorna River. The left side continues to be polluted by random unauthorized landfills.

The pilot-project will decrease the environmental pollution by expanding the integrated management of waste collection and storage of Soldanesti city towards seven villages located in the Ciorna River Basin.

#### Achievements:

##### *Physical investments*

##### **Technical drawing of the Soldanesti landfill:**

IPS “Iprocom” was selected to design the technical drawings of the planned landfill in Soldanesti. The selection was based on a competitive tender, but from five participating companies only IPS “Iprocom” has experience in technical drawing of landfills in the Republic of Moldova.

The contract between MLPS and IPS “Iprocom” was signed in December, 2010. According to the contract the documents had to be finished and submitted to MLPS by February 20, 2011. At the end of July, 2011 MLPS finally received the technical drawing,

but after a careful review by a specialist from Ministry of Environment a lot of errors were identified. The technical drawing was returned to the IPS Iprocom for improvement. Until now, MLPS has not received final version of the documents.



During the report period, MLPS has organized various meetings with the director and senior technical staff of “Iprocom”, but there are still no relevant results as all agreed deadlines passed without delivery of the documents. In order to identify a solution to this impasse, which jeopardizes all project-supported activities in relation to solid waste management; MLPS has informed all partner institutions and requested their assistance on this matter. Parallel with improving the documents, MLPS started the English translation of the documents for international experts in landfill design. The technical drawings were translated into English and submitted to the international expert, Mr. Ewald Spitaler. The expert helped IPS Iprocom to improve the technical drawings for Soldanesti landfill. He came with specific solutions for optimization of the drawings related to liquefaction generation potential over

the year, optimization of the disposal area, optimization of surface water management, optimization of leachate management, optimization of leachate collection, optimization of gas management, optimization of passive gas collection, and optimization of the overall infrastructure. Important aspects are related to the results of tendency analysis, micro-optioneering, lifespan conclusion, gas generation potential, and surface requirement.



All this data leads to design a landfill for implementation in three phases:

All this data leads to design a landfill for implementation in three phases.

- Phase one: Soldanesti plus seven villages;
- Phase two: Soldanesti + included all 33 villages from the rayon;
- Phase three: Soldanesti ++ development of a regional landfill for Soldanesti, Rezina and Floresti rayons.

All details that are needed to be changed Mr. Spitaler already incorporated in the technical drawings and, for the moment, Iprocom has just to finalize calculations. The proposed improvements of technical drawings are related to waste generation tendency and development over a period of 25 years for the observation area Soldanesti plus seven localities. All proposed improvements are correlated with European standards and directives for landfill design.

All the proposed technological details were discussed with Moldovan stakeholders in the field of solid waste management: especially Ministry of Environment, MRDC, State Ecologic Inspectorate and State Service for Verification and Expertise in Construction, LPA of Soldanesti and RDA Centre. On November 09, 2011 a Harmonization workshop was organized where international expert Mr. E. Spitaler presented the optimization solution for the Soldanesti landfill. Preventive Investment cost of the First Phase (pilot phase) of the sanitary landfill and leachate treatment of Soldanesti + seven villages including construction of plenum, base sealing system and leachate collection, storage/pre-treatment pond, entrance area facilities, composting/recycle place facilities, infrastructure and equipment procurement is approximately 2 million € Iprocom will finalize all the calculation before the end of the year with additional support from the MLPS short term expert pool.

As MLPS has no possibility to cover this investment cost – the agreed budget for this is up to 230.000 Euro, GIZ Moldova will assist LPA Soldanesti to prepare a project proposal to be submitted to other potentially interested development partners.

#### *Technical drawing of Soldanesti Recycle Yard and compost facilities*

Recycling activities increase the lifespan of the landfill an average two to three years; the use of proper compaction equipment additional two years. In total, the combination of waste minimization and proper compaction allows an extension of lifespan up to five years. The recommended activities by the expert is to strengthen and support all efforts and activities in waste minimization (recycling, composting, etc.) within the participating local

authorities and purchasing of proper compaction equipment during the landfill investment phase. Therefore, the proposed way forward is to initiate Phase 1 by constructing the recycle yard and compost facilities in Soldanesti. These facilities will help to increase volume of collected recyclables and compost and will contribute directly to the increased lifespan of the future landfill.

Also, the technical drawings of the recycle yard were evaluated by the short term expert He incorporated some improvements for the same company, IPS Iprocom, by preparing technical drawings of the recycle yard.

#### *Improving the management of the public service*

**Diagnostic analysis of the Municipal Enterprise “RegiaApaSoldanesti”.** Based on the diagnostic analysis report provided by the company “Pro Consulting” the municipal enterprise “RegiaApa Soldanesti” starts to implement the recommendations prepared on managerial, technical and financial subjects, as well as providing information on the situation of the human resources and capacity needs of the municipal enterprise in relation to the provision of WS&S and solid waste management services. For a better understanding of some recommendation in the report, the mayor of Soldanesti, Mr. Alexandru Tinica, requested an expert of the SES (Senior Expert Service). The expert assisted the municipal enterprise and LPA of Soldanesti town in the process of implementation of the recommendations from the diagnostic report and provided assistance on specific issues regarding reorganization of the company during the month of November.

Representative of MLPS, MoEnv and RDAs benefitted from a three-week training on SWM at UNESCO-IHE in Delft, Holland, in July 2011, in order to help increase the capacities of these stakeholders in the field of solid waste management. . This training provided a valuable opportunity for all participants to learn more about specific issues of solid waste management and to enable them to transmit their knowledge to others stakeholders involved in this sector.

At the moment, a baseline study is in the preparation process, which will provide information on the current situation in the micro-region of Soldanesti town and the surrounding villages. This baseline study will help to identify starting points for further project activities and will serve as a base for the evaluation of the impact of the implemented investment project. The study will be provided by the NGO Habitat from the region, and is assisted by an expert who will help to create capacities at the regional and local levels. On 28 November 2011, the draft of the report was submitted to MLPS for review. For the moment, there are some suggestions for improving the report and a final version will be published on the RDA Centre web page.

#### *Planning, Monitoring and Management*

In this period of time according to the Operational Plan there were not planned activities.

#### *Evaluation and Monitoring*

Working sessions with the main stakeholders were organized. There were work sessions with representatives of MRDC, MoEnv, the State Ecologic Inspectorate and Territorial Agency of the State Ecologic Inspectorate, State Service for Verification and Expertise in Construction, RDA Centre, LPA Soldanesti, and

IPS Iprocom, in which the challenges of the pilot-project were discussed.

## Lessons learnt

### *Physical investments*

- The local design company has very limited capacities in relation to landfills. Even with the support of the international expert, Iprocom does not have the ability to submit already improved documents on time.
- The State Inspectorates for Ecological and Technical Expertise are open to approve a technical drawing that is in concordance with European standards, but they are waiting for an initiative from engineers and planners for improving specific standards which are outdated.

### *Improving public service management*

- The local NGO is not experienced in conducting the baseline study. Therefore, the staff needs more time for writing an analytical report than was agreed. In this case, it is essential that an expert will be involved who can oversee the document/report that should be prepared

## Plan for the next 3 months:

### *Physical investments*

- **Finishing and approving the technical drawing for Soldanesti landfill.** The technical drawing documents shall be finished, with assistance of external experts in landfill design from the short term expert pool. After approving of the technical drawings by The State Service for Verification and Expertise in Construction and State Ecologic Inspectorate, the documents are supposed to be translated into English and submitted to the National Fund for Regional Development and other

development partners for potential financing.

- **Finishing the technical drawings for recycling yard and compost facilities.** The technical drawings, after completion, will be submitted for approval by The State Ecologic Inspectorate and State Service for Verification and Expertise in Construction.
- **Public acquisitions.** Creation of the public acquisition team for this pilot-project, tender writing, publishing the call for bids, construction company selection and contracting.
- **Recruiting of the construction companies and hiring a technical supervisor.** Preparing service contract, elaboration of job description for technical responsible, publishing the call for bids, company selection and contracting.

### *Improving public service's management*

- **Completion of a baseline study.** A baseline study report will be finalized before the end of the year by the NGO "Habitat", with support of the expert Vasile Cantarji from the MLPS short term expert pool. The final version of the report will be published on the RDA Centre web page.
- **Development of the reorganization plan for the ME "RegiaApaSoldanesti".** Based on the recommendations in the ME "Regia Apa Soldanesti"-Diagnostic Analysis Report a reorganization plan will be developed with assistance of a Moldovan consulting company. . This reorganization plan was previously discussed during workshops and proposed to the local council for approval.
- **Organization of a joint roundtable** with MoE regarding the status and perspective of the SWM sector and discussions on new regulation in the sector. GIZ Moldova will help prepare the roundtable, provide English translation of the materials, provide logistics support, etc.

- **Preparation of a workshop on best practices in SWM.** Relevant projects which are being implemented by RDAs or other development partners throughout the country shall be selected for discussion. During the workshop presentations and discussion will be conducted regarding the challenges they are facing.
- **Launch of the Information and Awareness Campaign.** Preparation of Terms of References for the experts and NGO which will conduct this campaign in relation to the upcoming investments in Soldanesti.

## 2.4. Energy Efficiency and Renewable Energy Sources: “Energy efficiency improvement of Orhei City Hospital”

### Brief Project Description:

The project aims to increase energy efficiency at the district hospital in the town of Orhei. Three other districts benefit from this hospital’s services, thus it could be considered a regional level institution.

### Achievements:

#### *Physical investments*

The study on measures to improve energy efficiency at Orhei District Hospital identified two main issues.

*These issues are the following:*

1. The external windows at the Prenatal Centre (maternity block buildings) at Orhei District Hospital should be replaced.
2. A Smart Power Metering System should be installed to establish a clear picture of electricity consumption by the different sections and departments at the hospital.

#### **Replacing the external windows at the Prenatal Centre (maternity block of buildings) of Orhei District Hospital**

Beginning in July 2011, the following activities were performed:

- a cost estimate for replacing the external windows was prepared and approved by relevant state bodies;

- the tender-book for replacing the windows and all other relevant documents were prepared;
- MCRD, RDA Centre and MLPS signed a financing agreement for this project for 104,500 Euros;
- On 28 October the public tender for selecting the economic operator was announced. Fifteen companies purchased the tender documents and eleven companies submitted bid offers;
- The offers were opened on 22 November and evaluated on 28 November. As a result of this process, seven bidders were disqualified for not complying with tender document requirements.
- Currently, the working group for public procurement is in the process of selecting the tender winner (visiting production facilities and completed products of the preliminary bid winner – “Fermod Plast” SRL).

#### **Installing the Smart Power Metering System**

A cost estimate was developed for installing the smart power metering system. During the verification stage of the cost estimate by the relevant state bodies, the orientation was given to develop a technical design for the system’s installation. The terms of references for developing the technical design were

drafted accordingly. Presently, MLPS is hiring the company for developing the technical project design.

### *Improving public services management*

#### **Replacing external windows at the Prenatal Centre**

The study on increasing energy efficiency at Orhei Hospital had been conducted by two local experts hired by MLPS since February 2010 and was reviewed by two international experts. The study actually consists of two separate components:

- a) Reducing operating costs of Orhei hospital in heating, hot water supply and food preparation for patients and
- b) Improving the efficiency of electricity consumption in the Orhei district hospital.



Also, the “Memorandum of Understanding” for the implementation of the project “Improving energy efficiency of Orhei district hospital”, financed by BMZ, was signed between MDRC, Centre RDA, GIZ and Orhei District Council.

#### **Installing the Smart Power Metering System**

The study on the applicability of a smart power metering system was conducted by a local expert. The objectives of the study consisted of finding the proper technical solution, analysis of main market players, draft cost estimate, and a recommendation

for the companies that would be capable to install the system. The report is in the stage of translation and will be shared with all project partners in the near future.

### *Planning, Monitoring and Management*

Various working sessions with the main stakeholders were organized during the reporting period. There were three working sessions with representatives of construction companies and RDA Centre, where the challenges in starting the construction process were discussed.

## **Lessons Learnt**

### *Physical investments*

- For the procurement process, it is important to have clear technical requirements. High standards applied in the EU (ex. Compulsory application of respective ISO standards) could be an obstacle for local companies.
- Many companies are not complying with the requirements of public tender processes. It seems that many of them need training in preparing the bid offers. Also, it could be useful to have a common meeting with all interested bidders in order to clarify all the issues related to the tender documents and procedures.

### *Improving the management of the public service*

- Energy efficiency is a relatively new field in Moldova. Therefore, when the local experts are hired to perform some studies, support from international experts is generally needed. The experience from the international back stoppers provided through the MLPS short term expert pool has proven highly useful.

*Planning, monitoring and management*

- Correct planning of project activities is crucial for smooth and timely implementation of the project. The use of a specific planning tool (software) could be a very useful support in this case and should be discussed with the project counterpart, MRDC

**Plan for the next 3 months:***Physical investments***Replacing external windows at the Prenatal Centre**

- The contract between Centre RDA and winner of the public tender needs to be signed.
- Replacing the external windows and doors of the Prenatal Centre must be completed.
- Because of the weather conditions, it could be difficult to carry out the installation of windows.
- Also, the hospital has strict requirements on accessing the premises where the patients are located (coordination with the corresponding inspections, preparation of premises, etc.).

**Installing the Smart Power Metering System**

- The project design for the smart power metering system must be created and be approved by the corresponding state bodies.
- The tender book for hiring the company to install the meters must be developed.
- The contract with the winner must be signed and installation started.
- The technical supervisor for installation of the smart power metering system in Orhei District Hospital must be contracted.

*Improving the management of the public service*

- Finalizing the feasibility study on improving the energy efficiency in Orhei district hospital as well as presentation of the findings. Presentation is planned to be performed in Orhei District Council.
- Also, the identification of the hospital staff training needs is foreseen. These activities are to be fulfilled in January-beginning of February, next year. For this purpose two international GOPA experts are hired.
- Hiring the firm/experts to develop the training course “Energy efficient management in hospitals”. Start the course development.
- Preparation and conduct of workshop “Energy efficiency in hospitals - exchange of experience.”
- Preparation and realization of the study visit to a successful implemented project in energy efficiency field related to Orhei hospital.
- Contracting firm/NGO/consultants for informational materials creation. Development of the design of the informational and awareness materials.

*Planning, monitoring and management*

- **Development of energy efficiency management plan.** Development of concept of the energy efficiency management plan for Orhei Regional Hospital.
- **Facilitation of the Steering Committee for project implementation activity:** organizing the project coordination meetings, preparation and logistics.

## 2.5. Energy Efficiency: “Efficient street illumination system in Tatarauca Veche village”

### Brief Project Description:

The project foresees illumination of the main street in each of six villages in Tatarauca Veche community that comprises about 2,200 inhabitants.

### Achievements:

#### *Physical investments*

The study on “optimal technical solutions” was developed and, according to the study, the use of LED lamps is one of the most energy efficient, as per today.

Currently, this project is in the procurement phase for the development of the technical design, including geodesic-topographic prospection/works. The project activities were postponed due to the fact that geodesic-topographic works were not foreseen at the beginning. To carry out this project, additional financing is needed. The beneficiary of the project (Tatarauca Veche Mayoralty) and the implementing agency (North RDA) identified and took different measures to find a solution for finance problem. We came to conclusion that combining the geodesic-topographic work with the project design will reduce the overall project design cost. Also noted, in four of the six villages the prospection was done in 1997 with the natural gas supply project design. (This fact also will contribute in reducing the cost for geodesic-topographic prospection.)

At present, it is in the stage of signing the finance agreement between GIZ, MCRD and North RDA that amount 50,000 Euros.

#### *Improving the management of the public service*

During this period the study on “optimal technical solution regarding street lighting in Tatarauca Veche” was developed. The findings of the study will be presented in the middle of December 2011 year. The study report describes the large types of lamps mainly used (high pressure arc lamps with mercury, arc lamps with sodium, halogen, and LED lamps) and the cost estimation of the investments. The economic calculation was prepared only for the largest used technologies in street lightning as per today – use of high pressure arc lamps with mercury and LED lamps. The study will be delivered to all project partners.

Two ways of finding additional sources of financing for the geodesic-topographic proposition were identified: a) contribution by Soroca District Council and b) Applying for the financing within the call of proposals on energy efficiency projects launched by Energy Efficiency Agency from the Republic of Moldova. In first case, Soroca District Council refused, due to scarcity of funds. In second case, the project did not receive the enough points in order to win the competition because it was not complying to project selection criteria (only physical investments were accepted).

#### *Identification of the optimal legal formation of the service provider*

For this purpose local GOPA expert was hired. The workshop with the topic “Recommendations of setting up the institutional framework of the service

provider” was conducted with LPA representatives (councilors, public servants, representatives from Soroca District Council). As a result of the workshop, the most appropriate legal formation of the company that will provide street illumination services as well as other services (waste collection and transportation, Water and sewerage) was identified - Municipal Enterprise. The owner of the company will be the Local Council from Tatarauca Veche community. All the necessary documents for setting up the enterprise were developed and delivered to Tatarauca Veche mayoralty.

At the moment, we are on the stage of hiring the director of the municipal enterprise to be created.

Also the “Memorandum of Understanding” on the implementation of project “Energy efficient street illumination system in Tatarauca Veche community,” financed from GIZ sources, is in the signing stage between MDRC, North RDA, GIZ and Tatarauca Veche Mayoralty.

## Lessons Learnt

### *Physical investments*

- Some of local requirements and norms are treated ambiguously. Usually any construction shall have a project design, and the project design shall start only based on geodesic-topographic prospections. This requirement is not followed strictly. Also, these works (geodesic-topographic) require an additional financing that could be difficult to find.

### *Improving the management of the public service*

- Geodesic-topographic prospection’s compulsory requirement for the

construction investments. Financial planning shall be done at the early stage of project conception. One of the proposals that came from this experience is that there is a need for the geodesic-topographic system for the whole of Moldova. This system could be maintained by professionals and be financed from taxes. If there is need of geodesic-topographic works in prospection, it could be obtained from the state at a cost of the ‘paper and printing’.

## Plan for the next 3 months:

### *Physical investments*

- Contracting a company to design the technical drawing of street illumination installation.
- Public acquisitions of works for installing the street lighting system (development of the tender book, contracting the winner company).
- Starting of the illumination installation.

### *Improving the management of the public service*

- Present the findings of the study on “Optimal technical solution regarding street lighting in Tatarauca Veche community.”
- Legal registration of the municipal enterprise that will provide the public services at community level.
- Hiring the firm/experts for development of the training module “Efficient street illumination in rural areas of Moldova”.
- Development of a practical guide “Ways and modalities of developing sustainable

local public services in rural areas of Moldova”

- Prepare and conduct workshop “Exchange of experience in street illumination”.
- Prepare and complete the study “Visit to a successful implemented project in street illumination.”
- Contracting firm/NGO/consultants for informational materials development.

Development of the design of the informational and awareness materials

### *Planning, monitoring and management*

**Facilitation of the Steering Committee for project implementation activity:** organizing the project coordination meetings, preparation and logistics.

## 2.6. Cross-Cutting Issues

### Public Procurement (PP)

According to the plan of activities, the following results, in area of PP, have been achieved during the above mentioned reporting period:

#### *Physical investments*

Procurement for the Two Projects was completed:

- “Providing potable water to the citizens of Rosu village, Cahul District”
- “Water Supply and sewerage system in Duruitoarea Veche village, Riscani District”

The Procurement for the Project “Increasing the energy efficiency in Orhei district Hospital” is in the preparation process.

#### *Improving the management of the public service*

- Three regional workshops were provided, with participation of RDAs, MRDC and GIZ Consultants focusing on implementation and reporting of the FA, as well as introducing of “Instructions for Working Group Activities” and developing of financial plans.

- MRDC was supported in conducting an assessment of the RDAs procurement specialists, based on specific questionnaires.
- MRDC was supported in conducting an internal audit of the RDAs procurement processes, based on Checklist for Internal control.
- In the area of capacity building, one regional workshop was provided for RDAs and GDRD specialists in Public Procurements with regard to the tender model used for the common procurement of goods and services by the three RDAs, based on the common procurement and installation of billboards.
- Assisting in the procurement issues, through:
  - Participation at the evaluation session and development of recommendations for evaluation and selection of the best offer in the project “Providing potable water to the inhabitants of Rosu village, Cahul District” and participation in the evaluation session in the project “Water Supply and sewerage system in

Duruitoarea Veche village, Riscani District.”

- Providing support in establishing the contract terms with the winner of the tender for Rosu and Duruitoarea Veche
- Provide general assistance in the area of public procurement issues

### Plan for the next 3 months:

Organize a number of activities for the consolidation of RDAs and MRDC capacities in public procurement area, as such:

- to provide support in developing all procurement related reports
- to verify tender documents for the PP financed by GIZ
- to assist in the evaluation of the offers and contracting of the winner
- to prepare the procurement guide for entrepreneurs
- to organize the training for entrepreneurs, “How to prepare the tender documents”
- to provide a combined practice-oriented training with the topic: “Evaluation of the offers”
- to provide one study visit to Romania to develop the exchange experience in the field of Public Procurement

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## Public Property Management

Private Propriety Managements deals with such subjects as public assets evaluations, registration and administration.

### Achievements:

*Improving the management of the public service*

In the period of report the Project met the Private Propriety Agency, the Agency of Land Relation and cadastre,

#### *Planning, Monitoring and Management*

In the SLE-GIZ-MRDC exercise of updating WS&S Chapter of the SEDS for Riscani and Cahul Rayons, the spatial planning approach will be used for developing a interregional cluster model of WS&S service.

In this domain the rayonal administration will obtain maps of the presentation of the situation their rayons on the basis of a series of indicators. Together MRDC, RDAs, and GIS will cooperate with the State Agency for

Cadastre and INGEOCAD, or another GIS company for developing the maps for cluster spatial planning for the two rayons.

### Achievements:

Within the clusters models’ planning process, it was discovered that none of the rayons have spatial maps. There is lack of knowledge and understanding from the rayon administration about the importance of using spatial planning in the process of developing their operational plans.

### Lessons Learnt

There is a very low level of cooperation between the state bodies responsible for propriety registration as, the State Agency of Land Relation and Cadastre and the Agency of Public Propriety. Also, there is no formal agreement between the MRDC and the State Agency of Land Relations and Cadastre.

Local governments would say that some tariffs and fees are too high and have a lasting impact on the tiny local budgets; that these are public institutions and therefore should not charge local governments (i.e. other public institutions) for these services; that many of the services these institutions provide were developed with the support of development partners; that the procedures are too complicated and there are no clear deadlines for obtaining the necessary information; that access to information principles should be applied here.

On the other hand, the respective institutions would say that the fees are not very high and that, in fact, it is the payments made to private consulting companies which represent the highest share of a budget a certain local government would spend for the design stage; that they incur high costs for delivering those services and information; that they cannot satisfy the high demand with the existing number of staff (and hence the delays); that in some cases local governments act in the interest of private companies when asking for technical documentation; that almost everywhere else on the European continent these would be paid services and some would

be state monopolies, etc. The list could continue with more or less substantiated arguments on both sides but what is clear is that it is citizens who suffer in the last instance as they cannot enjoy higher quality public services in settlements they reside. Therefore immediate action is needed in order to mitigate the problem in a short term period and to identify effective solutions on a long term.

### Plan for the next 3 months:

- Workshop on inter municipal cooperation assets registration and ownership.
- Specialised training session in accessing the geospatial data and using geoportal.md as a spatial planning tool for RDAs and LPAs
- Workshop on issues in PPM evaluation and registration for the RDA project managers and representatives of the rayon administration as to clarify together with the representatives of the Agency of Public Propriety and the State Cadastre the procedures of propriety registration, evaluation and ownership forms.

## Gender issues

Gender issues incorporated in the MLPS indicator: "In three rural areas more than 50% of planned measures have been implemented, which improves women's access to public services." This is one of the points taken into consideration during the baseline studies' development and execution. The obtained result shows some differences in satisfaction of men and women.

### For example:

*B1.3. According to respondents' opinions, the level of access to health services is "good" for 47% of the respondents, 32% considered it "neither good nor bad", 13% of respondents*

*considered it "very good" and 8% of the respondents considered it "bad and very bad."*

*A different view is recorded among women. Thus, the access to health services is "very good" for only 10%, "good" for 44%, and 38% are "neither good nor bad" („Water supply and sanitation for villagers of Duruitoarea Veche, Costești commune, Rîșcani district", baseline study report, Balts, 2011).*

The baseline studies will help to evaluate and monitor the impact of MLPS indicator related to gender issues during the implementation of the project.

## Other Project-Related Activities

### Project database

Website [www.proiecte.md](http://www.proiecte.md) is an Internet portal where the information about the development actors and their results is integrated. During the last few months the necessary amendments and updating were done and at the moment the website [www.proiecte.md](http://www.proiecte.md) is on-line.

The goal is to systematize information on development projects at the finished, under implementation or financing stages, and the assistance of national and international development actors. Insufficient information systemized in this area may lead to overlapping of assistance or financing of the some projects. This insufficient information could create uncertainty regarding the direction and assistance in situations where some regions have lack of investment.



Website provides the possibility to search projects by region, district, and type of project and implementation phase:

PROIECTE.MD		CAUTARE	
Home >> Proiecte de dezvoltare mun. Chişinău			
<ul style="list-style-type: none"> <li>Despre noi</li> <li>Contacta</li> <li>Noutati</li> <li>Proiecte de dezvoltare</li> <li>Surse de finantare</li> <li>APLuri</li> </ul>	<h3>Proiecte de dezvoltare mun. Chişinău</h3>		
<b>PROIECTE DE DEZVOLTARE</b> Regiuni Centru Nord Sud	<b>REGIUNI</b> Centru      Nord      Sud <b>RAIONE</b> Anenii Noi      Basarabesca      Briceni      Cahul Căminari      Cimlesta      Criuleni      Călăraşi Căuşeni      Donuşeni      Drochia      Dubăsari Edineţ      Solonăşt      Ştefan Vodă      Floreşti Făleşti      Glodeni      Ialoveni Ialoveni      Ialoveni Leova      mun. Bălţi      mun. Chişinău      Nisporeni Ocniţa      Orhei      Rîşcani      Rozina Sângerei      Soroca      Sîrboni      Taraclia Telemeuz      U.T.A. Găgăuzia      Ungureni		
<b>TIP</b> Afaceri private Şcoli şi grădiniţe Centre comunitare Centre culturale	<b>TIP</b> Afaceri private      Şcoli şi grădiniţe      Centre comunitare      Centre culturale Centre de resurse      Drumuri      Infrastructura publică      Institutii şi seminare Mediul ambiant şi      Servicii de Asistenţă      Sisteme de apă şi      Sisteme de gaz Turism      Socială      sanitare		
<b>ETAPA</b> Elaborare Implementare Finsat	<b>ETAPA</b> Elaborare      Implementare      Finsat		

Currently, the activity plan for launching of the website is being elaborated in coordination with communication specialists from MRDC and RDAs.

### Consulting assignments

Specific support from external experts constitutes one of the modalities through which MLPS provides its assistance. A consortium of GOPA, Kommunalkredit and Eptisa was selected within an international tender conducted by GIZ Germany, based on ToR jointly drafted with MRDC. The consortium started its activities at the beginning of April, 2011 based on reviewed and updated activity plans for each intervention area of MLPS. The procedures for consulting assignments foresee a joint drafting of the ToR by MLPS, a RDA and the respective counterpart at central level.

Each international assignment starts and ends with a briefing/debriefing at MRDC, while the respective consultant report is circulated to the key stakeholders for comments.

## Chapter 3

# CAPACITY DEVELOPMENT FOR REGIONAL AND CROSS-BORDER COOPERATION IN THE REPUBLIC OF MOLDOVA

### Summary

The project "Capacity Development for Regional Development and Cross-Border Cooperation in the Republic of Moldova" is primarily oriented towards the improvement of the capacities and competences of the local and regional public authorities and organizations from the Northern Development Region of Moldova, as well the Ministry of Regional Development and Construction (MRDC).

This technical support is aimed at increasing these partner institutions' and organizations' conceptual understanding of Regional Development in South-Eastern Europe and within Moldova, as well as the technical and administrative capacity in the preparation and realization of effective use of the support financed by the EU's CBC- and TNC-programs and the Moldovan National Fund for Regional Development.

At the moment, there is an insufficient experience in developing and implementing investment and capacity development projects in Moldova. Apart from the fact that the number of consulting companies with experience in developing and implementing projects is limited, the cooperation with the Local Public Authorities (LPA) and newly created regional structures is under-developed and causes a gap between the LPA development needs and corresponding activities. While the available budgets of national and/or international development programs (i.e. EU CBC-/TNC-Programs financed under the EU-Cohesion Policy and the ENPI in the current financing period 2007-

2013) are increasing substantially year by year (and a further increase can be expected as of 2014), the very limited capacities of local and regional structures and the insufficient absorption capacity of LPA lead to a high number of lost opportunities. If one speaks about the possibilities and the potential of the EU-(CBC-, TNC-) and national programs which are implemented in Moldova, and the requirements regarding the policy, administration and civil society in the regions, one will notice an urgent need of improving the quality of activities of the already existent institutions. The administrative capacities of the Moldavian administration, especially at the regional and local levels, are not satisfactory for the realization of the defined goals and objectives.

The use of the available funds for financing local and regional development measures in the target region(s) in a strategic way is an essential aspect of the project.

**The purpose of the project "Capacity Development for regional development and cross-border cooperation in the Republic of Moldova"** is oriented towards the improvement of the capacities on regional development and competences of the regional and local public authorities, private sector and civil society organizations from the Northern Development Region of Moldova in the preparation and realization of effective cooperation between the different stakeholders, with Central Government and with potential cooperation partners in neighboring countries.

## The project refers to two components:

1. Technical assistance for the development region of north regarding project identification and preparation as well as participation at calls for proposals
2. Technical support for MDRC, based on specific requests for the short term

## Objectives:

1. Strengthen capacities of local actors on the regional development concept and Cross-Border Cooperation.
2. Contributing to the establishment of partnerships and development cooperation on local, regional, national, cross-border and transnational level.
3. Improve the competencies of Moldovan organizations regarding the identification, formulation and implementation of regional projects.
4. Identifying and developing key projects for the region.
5. Promotion of EU-programs in the region.

## Brief project description. Activities history

### Exact starting date of activities: April 2011

In April 2011, RDA North, in collaboration with GIZ, organized a series of regional meetings in order to identify the needs of the beneficiaries. The result showed the need to support them in the identification of project ideas, development of projects and drafting of funding applications. Moreover, a clear need was shown to facilitate the collaboration between LPA I and LPA II, as well as with the RDAs. A lack concerning information about the financial instruments of the ENPI funds, other development partners (such as EU governments) and other investment opportunities for Moldova has been stated.

In May 2011, GIZ supported the Regional Development Agency North to carry out a study visit to the Regional Development Agency North-East in Piatra Neamt, Romania.

The purpose of this visit was to contribute to establishing and developing partnerships, strengthen capacities for cross-border cooperation of RDA North and exchange of experience by visiting the projects implemented.

During the period April – May 2011, two training sessions were organized. The aims of the training courses were to support capacity development for the identification, development and management of regional projects in the North Region of Moldova. The main relevant available financing instruments and their specific application procedures, in particular the Moldovan National Fund for Regional Development (NFRD) and the EU-Cross-Border- (CBC) and Transnational Cooperation (TNC)-Programs, constitute a focus of project activities.

## Achievements in the reporting period

### *Training program implementation*

In June, 2011, the 3<sup>rd</sup> training session in the frame of the project “Capacity Development for regional development and cross-border cooperation in the Republic of Moldova” was held. The objectives of this training session were:

- Increase knowledge and skills of the participants relating to the description of implementation of the strategy, development of action plan, methodology description.
- Develop abilities of participants on cooperation in groups and providing transfer of experience.



In July, 2011, the 4<sup>th</sup> training session (one in each of the micro-regions in accordance with the agreed concept of the training program/work plan) was prepared and implemented. The objectives of this training session were:

- Increase of knowledge and skills of participants on the description of results of the project, developing the logical framework matrix.
- Transfer of experience and best practices.



In September, 2011 the 5<sup>th</sup> training session was organized. The objectives of this training session were:

- Increase knowledge and abilities of participants on the description of results, impact and sustainability of the project.
- Transfer of experience by presenting successful practices and types of mistakes which should be avoided.



In October 2011, the 6<sup>th</sup> training session was organized. The objectives of this training session were:

- Increase of knowledge and abilities of participants on the on project budgeting, partnership structure, monitoring and evaluation.
- Inform the participants on the mistakes that should be avoided in the process of developing the project application.
- Develop abilities of participants on cooperation in groups and ensuring the transfer of successful experiences and practices.

In November / December 2011, the 7<sup>th</sup> and final training session was organized. The objectives of this training session were:

- Transfer of good practice on developing the project concept in the main areas of financing.
- Inform the participants on application procedures for the NFRD and EU funds

In Balti and Edinet, the info-day for the second call for proposals for the Joint Operational Program Romania – Ukraine – Republic of Moldova 2007 – 2013, organized by the representatives of the Regional Office for CBC Iasi and the Branch Office of the Joint Technical Secretariat in Chisinau, has been combined with the Session VII. The final training session for the third “micro-region” in Soroca took place without the input of the JTS in Iasi and the the Branch Office of the Joint Technical Secretariat in Chisinau, Moldova. The info-day for the JOP RO-MD-UA in this “micro-region” will take place on 16.12.2011.

It is important to note that the training program was structured in the form of a curriculum comprising seven modules, each one day in duration, to include giving the participants “homework” to make sure that they start to apply their new knowledge and that they read the didactical material for the next session. In annex 1, the *content* of the *program* can be seen.

In the time between the training sessions, assistance has been offered by GIZ-experts in creation of regional and cross-border partnerships. Up to now, approximately six partnerships were created and 390 individual consultations on development of the project proposals have been offered.

For each project idea identified in the training program, a dossier has been created. In this way, the participants develop their project ideas step by step and demonstrate this by filling in their workbooks, which are an essential tool for the participants to do their homework. The workbooks also allow the trainers / RDA to assess their motivation, follow the progress, etc.

As documentation, the methodology for the training program was prepared.

In the period of 6-8 September, the MRDC in collaboration with GIZ, organized a series of

regional meetings in Balti, Edinet, Drochia and Soroca districts, in order to assist the participants in the training program “Development of project proposals for NFRD and EU Program” organized by RDA North, in collaboration with GIZ to develop project ideas. In this context, 12 project proposals were discussed and analyzed by the GIZ experts.



During the period of 26-27 October, Stefan Elsing, expert on the EU Program visited the beneficiaries from Riscani Council, and Bahrinesti and Floresti Mayoralty. Four project proposals, which were identified at the beginning of the training program and which now are at different stages of preparation, were analyzed. Recommendations for further elaboration have been communicated.



Cotova and Parcani mayoralty have benefited from the individual consultations on EU Programmes offered by Stefan Elsing during 8-9 November 2011.

*Development needs assessment*

In the period **28-29.07.2011**, the Ministry of Regional Development and Construction, in collaboration with the project "**Capacity development for regional development and cross-border cooperation in the Republic of Moldova**", financed by the German Agency for International Cooperation (GIZ), organized the training session: "Improvement of the project proposals contained in the Regional Operational Plan", carried out by experts from the Regional Centre for Assistance and Information for NGOs CONTACT-Balti. The aim of this session was to develop capacities of RDA-staff to improve projects which are part of the Regional Operational Plan (ROP). In the training session, the concepts of the presented projects were discussed. Moreover, methodologies for the assessment of projects were presented.

As documentation, the methodology for the training session to improve projects from the ROP and the guideline for waste management / tourism / road infrastructure / economy development projects were prepared.

*The deadline for submission of proposals for the second call for proposals for the Joint Operational Programme "Black Sea Basin 2007-2013" was **30<sup>th</sup> of September 2011**. The official web page of the Programme is [www.blacksea-cbc.net](http://www.blacksea-cbc.net).*

For the second call of proposals for the **Black Sea Basin Joint Operational Program 2007-2013**, GIZ offered assistance in identification of project ideas, partner search, development of the project applications, etc. to the RDAs, MRDC, Association "Graduates of the Academy of Public Administration" and participants of the training program. In this context, the mission of the EU-Program-expert was carried out on 23-25.08.2011. The aim of this mission was to discuss options of Moldovan partners participating in the EU Programs (role of the RDAs) and to analyze /

advise the project applications under preparation.

*The deadline for submission of proposals for the 4th Call for Proposals for the South East Europe Programme was **25<sup>th</sup> November 2011**. The official web page of the Programme is [www.southeast-europe.net](http://www.southeast-europe.net).*

**On October 25, 2011**, the Ministry of Regional Development and Construction (MRDC) in collaboration with the project of the German Development Cooperation (GIZ) organized the **working meeting on the perspectives of Cross-border Cooperation (CBC) and Transnational Cooperation (TNC) in Moldova**. The objective of the working meeting was to reach agreement about the most urgent needs in terms of institutional support and capacity development in the "CBC / TNC"-sector in Moldova.

The subject of the discussions was focused on the interest, commitment and perspectives of the relevant Moldovan organizations and public institutions in relation to CBC/TNC as well as their roles and mandates. Furthermore, communication channels, warranty procedures and deadlines related to the requested budget allocations should be clarified. Finally, capacity development and/or financial assistance needs for active participation of Moldovan partners in the existing CBC- and TNC- Programs and the division of responsibilities and tasks in this field, including perspectives for 2012/13 as well as for the next programming period starting 2014, has been discussed.

In October 2011, GIZ informed the partners and project beneficiaries about the opening of the 4<sup>th</sup> Call for Proposals for the South East Europe Program. The expert on EU Programs offered individual consultations to the project applicants participating in the training sessions.

*The branch offices of the Joint Technical Secretariat has as main purpose to ensure proper publicity regarding the Joint Operational Programme Romania – Ukraine – Republic of Moldova 2007 – 2013 and to give reliable information to the potential applicants and beneficiaries located in all participating countries regarding the technical conditions for financing.*

*The Branch Office of the Joint Technical Secretariat in Republic of Moldova is hosted by the State Chancellery situated in Chisinau and covers the whole territory of Republic of Moldova.*

**On 7.11.2011**, GIZ, in collaboration with the Branch Office of the Joint Technical Secretariat in Chisinau and State Chancellery of the Republic of Moldova, organized an **Info Day for the South East Europe Program**. This event was organized on the occasion of the launch of the fourth call for projects. Around 115 persons participated.

*In the course of 18 years of activity, the Academy of Public Administration underwent a qualitatively new evolution, being thus rightfully considered an elite center for the promotion of the state policy in the field of public administration and of training civil servants of all levels.*

*The major role in ensuring and maintaining performance is played by the well-trained professorial-didactic staff and the experienced specialists of the Academy, who promote and transmit knowledge by means of their teaching and research activities, debates, documentation and publication of analytical materials, as well as of methodological recommendations on issues of the public service.*

On 17.11.2011, GIZ, in collaboration with MRDC, prepared and organized a **meeting with the Academy of Public Administration** to discuss the future cooperation within the field of capacity development for project development and management. The aim was

to design and implement a training program on “applied integrated project management in Moldova” as part of the regular program of the APA, addressing participants from the national, regional and local administrations based on their specific needs to develop capacities for establishing project pipelines in the frame of integrated regional development strategies. This means bringing together national sector planning and regional/local development by horizontal and vertical communication and cooperation, and at the same time integrated cross-sector development planning. The training courses needs to comprise the whole project management cycle, including application for funding under Moldovan and EU-(CBC/TNC)-schemes. It will have to focus on the specific needs of Moldovan administrations in preparing and managing projects according to the legal, administrative and technical requirements in Moldova, thus including the areas of budget planning, drafting of technical documentations and tender documents, public procurement, contracting, financial management and control (invoicing, verification of expenditures, etc.), reporting, monitoring and evaluation.

*The deadline for submission of proposals for the second call for proposals for the Joint Operational Programme Romania – Ukraine – Republic of Moldova 2007 – 2013 is **30<sup>th</sup> of January 2012**. The official web page of the Programme is [www.ro-ua-md.net](http://www.ro-ua-md.net).*

For the second call of proposals for the **Joint Operational Program Romania – Ukraine – Republic of Moldova 2007 – 2013**, GIZ offered assistance in project identification, project development, partner search, etc. to the potential applicants. In this context, the mission of the GIZ expert was carried out on 28.11.2011-2.12.2011. The aim of this mission was to evaluate the training courses and to analyze / advise the project applications under the preparation. In this context, another mission of the Program UE expert has been organized in the period of 12.12.2011-

15.12.2011, in order to Support start-up of trainings in the Center and South regions of Moldova.

In November 2011, the German International Cooperation (GIZ) in the Republic of Moldova, in collaboration with the Ministry of Regional Development and Construction (MRDC), initiated **the development of a training program for the Center and South regions of Moldova on project cycle management in the context of EU-financed cross-border-cooperation projects** – with a view to the second call launched under the Joint Operational Program Romania-Ukraine-Republic of Moldova 2007-2013. For this activity, a service provider was contracted for two months; the preparations for the tender are under way; the GIZ expert will supervise the start of training.

On the RDA North web page an online tool with information about service providers in the region has been created. For more information, you can access: <http://www.adrnord.md>.

### *Exchange of experience*

In a memorandum of understanding signed between the German Agency for International Cooperation (GIZ) and the Association of the Graduates of the Academy of Public Administration, it is noted that GIZ will financially contribute the 10% co-financing requirement of the project **"Fostering Local Public Administration towards the EU Standards and Best Practices"**, financed by the Joint Operational Program Romania-Ukraine-Republic of Moldova 2007-2013, Priority 3 "People to People Co-operation", Measure 3.1 Local and regional governance. A training of trainers program on project management has been developed and implemented in the period 27<sup>th</sup> June – 1<sup>st</sup> July 2011. The training took place in Iasi and

brought together representatives of the Academy of Public Administration under the President's Office of the Republic of Moldova, the Association of the Graduates of the Academy of Public Administration affiliated to the President's Office of Republic of Moldova, the Centre for Assistance to Public Authorities Chisinau, the Regional Development Agencies from Moldova, the Regional Training Centre for Local Public Administration in Iasi, Romania, and the Agency for Regional Development, Odessa, Ukraine.

During the training, participants were actively involved in the discussions. Practical activities focused on the following topics: main principles of project management, writing the project proposals, steps and processes of project management, project visibility, monitoring and evaluation. Also, the participants took part in the exercises of filling in the application form.

So, towards the end of training, participants fortified theoretical knowledge and practical skills and have developed in terms applications for funding. The participants also learned how to identify and minimize the risks that appear in the implementation process of projects and what the mechanisms for monitoring are and evaluation process of projects.

The overall objective of the project "Fostering Local Public Administration towards the EU Standards and Best Practices" is to promote the cooperation of the Institutes for Training to Public Administration in Moldova, Romania and Ukraine and to improve their competences to train and provide capacity building to Local Authorities civil servants aiming at improving the quality of public services towards an efficient and skilled public administration, adapted to European standards.

## The content of the training program:

### *Module I*

- Concept of regional projects in the context of regional development policy in Moldova – funding opportunities, planning procedures, requirements
- Structure, Instruments and Methodology of EU Assistance
- PCM - Project Cycle Management
- Methodology of Project Development in Cooperation. Principles of the Method of Project Development in 4 phases

### *Module II*

- Specific aspects of the project identified. The components of a project financed from NFRD. The components of a cross-border / transnational projects
- Description of the problem / relevance of the action. The Tree problems
- Target groups. The beneficiaries of the project
- The project objectives. Objectives Tree. General and specific objectives

### *Module III*

- Strategy of realization

- Description of activities / actions, group actions
- Duration and plan of action
- The methodology of implementation

### *Module IV*

- The results of the projects
- Logical Framework Matrix
- Project impact

### *Module V*

- Structure of the partnership
- Sustainability of the project
- Evaluation criteria
- Mistakes which must be avoided

### *Module VI*

- Project budget
- Budget per action
- Budget for partners
- Other Annex

### *Module VII*

- Monitoring and evaluation (intermediate and final reports)
- Presentation of project sheets developed by the participants during the training program
- Development of project elaboration of by the participants

## ANNEXES

## Annex Nr.1 Experts assignment

Sector or pilot project	Expert	Period of assignment	Short description of the tasks	Outcome/ Written reports
<b>International Experts</b>				
SWM	<b>E. Spitaler</b>	October - November	analysis of technical design documents (Iprocom docs)	Report on the appraisal of the technical design documents
WS&S	<b>K. Rothe</b>	June-July	Review of the economic analysis report for ME "Apa Canal Costesti"	Short report about the <i>comprehensiveness</i> of the economic analysis report, including the recommendations for improvement for ÎM "Apă Canal Costesti".
WS&S	<b>D. Wiltschnigg</b>	June	Resource speaker for the preparation of the SLE team	n/a
WS&S	<b>D. Wiltschnigg</b>	August	Assessment of investment needs Riscani and Cahul	Documentation of recommendations.
SLE/WS&S	<b>R. Stanek</b>	July-August	Prioritization Wat/San investment, SEDS chapter	n/a
SLE/WS&S	<b>R. Stanek</b>	August-November	Prioritization Wat/San investment, SEDS chapter	report with comments
SLE/WS&S	<b>R. Stanek</b>		Clustering	
	<b>D. Wiltschnigg</b>		Contribution to Sector Policy Support Program etc.	
	<b>R. Stanek</b>		Manual: Priorization of Wat/San investment and SED chapter	
EE	<b>C. Oberleitner, N. Peherstorfer</b>	June	Review of reports: 1. feasibility study regarding the efficiency of using the thermal energy (Orhei) ; 2. Report on energy audit (Orhei); 3. Report on technical solution identification (Tatareuca Veche)	Report including recommendations on revised studies and reports.
EE	<b>C. Oberleitner, N. Peherstorfer</b>	November-December	Finalise the feasibility study for Orhei hospital, presentation	
EE	<b>C. Oberleitner, N. Peherstorfer</b>		Finalize the feasibility study for street illumination Tatareuca, presentation	
UE Programme	<b>S. Elsing</b>	22.08.2011 – 25.08.2011	Individual consultations for RDAs and MRDC	Mission report
UE Programme	<b>S. Elsing</b>	05.09.2011 – 09.09.2011	Consultations on project ideas and applications	Mission report
UE Programme	<b>S. Elsing</b>	24.10.2011 – 28.10.2011	Attend the working meeting on the perspectives of CBC and TNC in Moldova /	Mission report

			Consultations on project ideas and applications	
UE Programme	<b>S. Elsing</b>	06.11.2011 – 11.11.2011	Attend the SEE-Info-day / Consultations on project ideas and applications	Mission report
UE Programme	<b>S. Elsing</b>	28.11.2011 – 02.12.2011	Attend the Info-day JOP RO-MD-UA, 2 <sup>nd</sup> call / Session VII of the training programme	Mission report
UE Programme	<b>S. Elsing</b>	12.12.2011 – 16.12.2011	Consultations on project ideas and applications	Mission report
<b>National experts</b>				
SWM	<b>V. Cantarji</b>	June	Guidance of the NGO in preparation of the baseline study, review of the prepared documents	Mission report including: elaborated training modules; recommendations on modalities of elaboration the baseline study.
SWM	<b>I. Galitchi</b>	July	Facilitation of the technical design documents for the proposed landfill	n/a
SWM	<b>T. Tugui</b>	July	Writing a list of recommendations how to elaborate project proposals in SWM field	Guideline containing list of all the common mistakes made on elaboration of the project proposals and relevant recommendations for waste management
WS&S	<b>T. Ivanova</b>	June	Review of the research tools for the baseline study	Recommendations for research tools improvement
WS&S/SLE	<b>P. Panus</b>	June-October	Compiling and analyzing basic information on Wat/San issues and potential solutions in all communities of the Riscani and Cahul Rayons	Practical methodology; electronic database
WS&S	<b>P. Panus</b>	July -August	Preparation of study trip to Romania	Documentation of lessons learnt on exposure visit in Romania and Brandenburg
WS&S	<b>P. Panus</b>	July	Writing a list of recommendations how to elaborate project proposals in WS&S field	List of all the common mistakes made on elaboration of the project proposals and provide the relevant recommendations for water and sewerage
WS&S	<b>P. Panus</b>	July-August	Development of the tender book for Duruitoarea Veche water supply and sanitation project	Tender book
WS&S	<b>P. Panus</b>	October-November	Preparation of tender book/Rosu	Tender book
WS&S	<b>T. Ivanova</b>	September	Review of the baseline study for Costesti	Recommendations for improvements of the baseline study
WS&S	<b>P. Panus</b>	November, 2011-January 2012	Clustering	Project option fiche and report
WS&S	<b>A. Timus</b>	November, 2011-January 2013	Clustering	Project option fiche and report

WS&S	<b>A. Contasel</b>	November, 2011-January 2014	Clustering	Project option fiche and report
WS&S	<b>P. Panus</b>	November	Consultation of the business plan for "Apa Canal Costesi", technical and technological aspects	Report including recommendations for the business plan
WS&S	<b>G. Caraseni</b>	November-December	Development of the internal documents for "Apa Canal" Costesti and for "Apa Canal" Riscani	Internal documents
WS&S	<b>E. Busmachiu</b>	November-December	Capacity development of WS/S service providers from Riscani rayon	1. Report on training needs for "Apa Canal Riscani" employees 2. Business plan 3. Reports on conducted trainings
EE	<b>U. Schmieder</b>	June 11	Experiences on energy efficiency in the context of municipal services (desk study)	Report "Identification and analysis of GIZ's experiences in the sectors of energy efficiency and renewable energy with focus on applicability in Moldova"
EE	<b>N. Roman</b>	August	Smart metering system	Report including optimal scheme for installing "Smart" Power Metering System; types of needed power meters; List of relevant local companies; Cost estimation of works.
EE	<b>N. Roman</b>	October-November	FS Street Illumination in Tatareuca Veche, development of tender book for technical project design	Feasibility Study including costs estimation of needed works
EE	<b>G. Caraseni</b>	October 11	Identification of the suitable institutional set-up for the service providers (energy efficiency, renewable energies sector)	Report including: List of possible legal forms of the service providing company with their comparison; Draft documents for setting up the service providing company; staff job's descriptions
Public procurement	<b>E. Grib</b>	August-September	Advisory services in the field of public procurement	
Public procurement	<b>E. Grib</b>	August-September	Advisory services in the field of public procurement	
Public procurement	<b>E. Grib</b>	October-December	Preparation guideline, training on public procurement	Procurement guide for entrepreneurs

**Annex Nr.2 The structure of the Project “Modernization of Local Public Services in the Republic of Moldova” team**

