

1st Progress Report

- Regional Planning and Programming component of the
GIZ Project “Modernization of Local Public Services in the
Republic of Moldova”

Reporting period: December 2011 – October 2012

October, 2012
Chisinau, Republic of Moldova



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Abbreviations

AEE	Agency for Energy Efficiency
BMZ	German Ministry of Economic Cooperation and Development
CALM	Congress of Local Authorities of Moldova
CN	Concept Note
CPP	Call for Project Proposals
EE	Energy Efficiency
EU	European Union
GIZ	German Development Cooperation
GoM	Government of Moldova
GOPA	Gesellschaft für Organisation, Planung und Ausbildung (Consulting Group)
LPA	Local Public Administration
M&E	Monitoring and Evaluation
MLPS	Modernization of Local Public Services (the GIZ project)
MoU	Memorandum of Understanding
MRDC	Ministry of Regional Development and Construction
RBM	Results-Based Monitoring
RDA	Regional Development Agency
RDC	Regional Development Council
Sida	Swedish International Development Cooperation Agency
SLE	Postgraduate Studies on International Cooperation, Humboldt University Berlin

Executive Summary

The Technical Proposal for a Grant Agreement between the Swedish International Development Cooperation Agency Sida and the GIZ was approved and came into force in December 2011. During January-February 2012, the following organizational issues have been solved: design and integration of the component for Regional Planning and Programming (RPP) component into the project document 'Modernization of Local Public Services' and the approval by the German Federal Ministry of Economic Cooperation and Development, BMZ. Three Regional Advisors on Regional Planning and Programming, one per Development Region, as well as one Advisor for Decentralization and Regional Development on a national level were jointly identified and hired in March 2012.

This report covers the activities within the period from December 2011 to October 2012. The first Chapter is dedicated to activities on the Strategic Level Interventions, including those which were not planned initially, but have been performed on the request of the Ministry of Regional Development and Construction (MRDC):

- Support Regional Development Agencies in evaluating the technical documentation of the project proposals, submitted in the frame of the 2nd Call for Project Proposals for the National Fund for Regional Development.
- Support the General Directorate for Regional Development of the Ministry of Regional Development and Construction in drafting a new

National Strategy for Regional Development.

The second Chapter, Operational level Interventions, includes a short description of activities, implemented by the Ministry of Regional Development and Construction and the Regional Development Agencies with the direct assistance and support from the GIZ Regional Advisors, international and local consultants and experts. All of them, from the beginning, have been involved, together with the respective Strategic Planning Department of the Regional Development Agencies and with the General Division for Regional Development of the Ministry of Regional Development and Construction, in a series of activities regarding Regional Planning in the frame of the 2nd Call for Project Proposals for the National Fund for Regional Development, announced on March 27, 2012.

Major activities have been oriented toward:

- Informing and instructing potential applicants on how to prepare Conceptual Notes (over 700 representatives of the Local Public Authorities of I and II levels participated to the 12 training sessions).
- Collecting Conceptual Notes and supporting Evaluation Committees in evaluating them (three evaluation grids have been developed; 210 project's Concept Notes have been submitted to the Regional Development Agencies;

153 have been approved by the Regional Development Councils).

- Collecting Full Application Forms (Project Proposals and additional documents needed) and supporting sector experts in evaluating them and Regional Development Councils in approving the best proposals (101 project proposals were submitted to the Regional Development Agencies; 88 were approved by the Regional Development Councils, out of which 68 were approved by the National Coordination Council for Regional Development to be financed from the National Fund for Regional Development).
- Capacity development of Regional Development Agencies, Regional Development Councils and Local Public Authorities regarding regional planning, inter-municipal cooperation, project development and implementation (over 600 persons participated in a total of 21 information and training sessions and round table discussions).

The third Chapter, Energy Efficiency of Public Buildings, was included due to the requirement of updating the three Regional Development Strategies with the component of Energy Efficiency of Public Buildings. The data collection exercise was performed between July and August 2012 in cooperation with the Agency for Energy Efficiency, the Regional Development Agencies and the three GIZ Regional Advisors and 10 temporarily hired facilitators. Over 3600 completed questionnaires were collected and processed until September 2012.

Chapter IV, a short description of the exercise of participatory inter-municipal planning of solid waste management, carried out in partnership with the Humboldt University Berlin.

Chapter V is dedicated to cross cutting issues, specifically the recently initiated activities on Gender Equality and Results Based Monitoring and Evaluation.

Brief information regarding planned activities is presented in Chapter VI.

I. Strategic Level Interventions

According to the Technical Project Proposal for a the Grant Agreement between the Swedish International Development Cooperation Agency Sida and the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, the major intervention areas of the Swedish contribution to the GIZ project Modernization of Local Public Services are:

- Updating Regional Development Strategies with Regional Operational Plans;
- Developing a Project Pipeline of Investment Fishes;
- Capacity Development for Regional Development Agencies (RDA);
- Capacity Development for Regional Development Councils (RDC).

At the same time, the Technical Proposal did not include various activities on strategic level, which MRDC decided to initiate according developments not foreseeable at the time.

As such, MDRC signed agreements with the Ministry of Environmental Protection and Regional Development of Latvia, the European Commission and the Czech Development Agency, in relation to improving the National Strategy for Regional Development and the Regional Strategies.

Due to the request of the Prime Minister in May 2012 to support updating all national, sectoral and regional strategies until the end of September 2012, a series of previously unplanned activities within the Regional Planning and Programming component of the MLPS project have been carried out during the reporting period.

In this context, the following results were achieved:

- Support to MRDC in drafting the new National Strategy for Regional Development 2013-2020, which was finalized and submitted into the public consultation process.
- The Regional Development Strategies 2010-2016 for the North, Center and South Regions were updated submitted for approval by the respective Regional Development Councils in September 2012.
- The chapters of Water Supply and Sanitation of the Socio-Economic Development Strategies of the Rayons of Cahul and Riscani were updated and approved by the Rayons' Councils in July and September 2012, respectively.

Thus, national and international experts from GIZ and consultants of the subcontracted international consortium were included in the working group for developing the new National Strategy for Regional Development 2013-2015. During August-September 2012 they participated in various meetings and round table discussions regarding the concept, the principles and the structure of the new strategy.

Substantial technical assistance was provided to assist the MRDC specialists to draft the text of the new strategy, in order to give the document a more enabling character, in line with the National Strategy for Decentralization.

As a result, the new National Strategy for Regional Development 2013-2020 was drafted and proposed for public hearing on October 2012.

At the same time, the regional advisors and national expert have been involved in a series of activities on the local level (March-June 2012):

- Support to the three RDAs in organizing and carrying out round tables and information sessions in all regions regarding the methodology for updating the Water Supply and Sanitation chapter and the Solid Waste Management chapter of the Rayons' Socio-Economic Development Strategies (SEDS);
- Assistance to MRDC and MoEnv in developing the guide "Methodology for updating the Water Supply and Sanitation chapter of local Socio-Economic Development Strategies";
- Support in completing and approving the chapter "Water Supply and Sanitation" of the SEDS in Riscani and Cahul Rayons.

Between July and October 2012, substantial assistance was provided to the Regional Development Agencies in updating the Regional Development Strategies.

Key work areas were:

- Establishing the list of indicators;
- Collecting and processing statistical data in the strategic areas of the strategies;
- Performing socio-economic analyses of different sectors;
- Performing SWOT analysis for various institutions.

Between August and September 2012, the regional GIZ advisors and sector experts participated in various regional workshops and other activities, organized by the RDAs, with the following outputs:

- Strategic Vision of the South Region has been modified;
- General and specific objectives have been established for all three Development Regions;
- Energy Efficiency of Public Buildings has been included as a new strategic priority areas in all regions;
- Various cross-cutting measures were included in the document of the Center Region;
- Results and impact indicators for each priority have been established;
- Technical documentation of the Project Proposals, submitted in the frame of the 2nd Call of Project Proposals for the National Fund for Regional Development, has been analysed and evaluated on the request of the Regional Development Agencies;
- Approach for Monitoring and Evaluation of the Regional Development Strategies has been updated.

In September 2012, GIZ supported three events of public hearings of the Regional Development Strategies: on September 14 at the RDA North, on September 21 at the RDA South, and on September 28 at the RDA Center. The events had more than 100 participants, representing the Regional Development Councils RDCs, Local Public Authorities LPAs, non-governmental organizations and the private sector. As a result, over 50 proposals have been registered which helped RDAs to improve the Regional Development Strategies. The Strategies were approved in October 2012 by the RDCs North, South and Center, respectively.

II. Operational Level Interventions

According to the Technical Project Proposal for a Grant Agreement between the Swedish International Development Cooperation Agency Sida and GIZ, as well as according to the GIZ Activity Plan 2012 in the frame of the project 'Modernization of Local Public Services' (MLPS), correlated with the activity plans of the MRDC and RDA North, Center and South, a series of activities have been carried out in all intervention areas mentioned above.

All activities within the Regional Planning and Programming component of the MLPS project were planned and implemented together with the counterparts during the reporting period, in order to achieve the following major results:

2.1

Regional Operation Plans of the North, Center and South Region developed and ready to be approved by the respective

Regional Development Councils by September-October 2012

2.2

A comprehensive technical assistance team for supporting the development of infrastructure investment projects was selected with MRDC and started operations

2.3

Organizational capacities of RDAs North, Center and South to promote improved collaboration between different stakeholders towards the socio-economic development of the regions are improved

2.4

Regional Development Councils North, Center and South are capable of assessing and monitoring approved Regional Operational Plans

2.1. Updating Regional Development Strategies with Regional Operational Plans

In order to achieve the major result - Regional Operation Plans of the North, Center and South Region developed and ready to be approved by the respective Regional Development Councils by September-October 2012 – all activities, planned in the frame of this intervention area, were oriented toward the following intermediary results:

- The Second Call for the Projects Proposals of the National Fund for Regional Development (2nd CPP) successfully launched.
- Potential applicants, LPAs of the 1st and 2nd levels, informed and

instructed regarding the specific conditions of the 2nd CPP.

- Concept Notes of the project proposals collected, assessed and approved by the RDCs.
- Projects Proposals and necessary additional documents collected, assessed and approved by the RDCs.
- The new structure of the Regional Operational Plans elaborated and approved by the Ministry of Regional Development and Construction (MDRC).

To this end, GIZ provided financial support and direct assistance through its regional advisors, as well as local and international experts for the following activities:

- Modifying and updating the Applicant's Guide.
- Defining assessment criteria and developing Evaluation Grids for Concept Notes and Application Forms.
- Developing a brief roadmap for applicants, to guide them in the elaboration process of Concept Notes.
- Organizing and carrying out information and instruction sessions for potential applicants to the 2nd CPP in all three regions.
- Organizing training sessions for the Evaluation Committees at regional and national level.
- Providing financial and logistic support as well as direct assistance to RDAs and MDRC in organizing and performing evaluation procedures of the submitted Concept Notes and projects proposals.

The 2nd CPP has been launched on the 27th of March 2012 by MRDC. All project proposals have had to correspond to the following priorities and measures (programs):

Priority 1
Rehabilitation of physical infrastructure

Measure 1.1
Rehabilitation and Construction of water supply and sewerage networks and waste water treatment plants

Measure 1.2

Rehabilitation and modernization of existent road network and international connection points

Measure 1.3

Development and diversification of access roads and communication networks

Priority 2
Support for private sector development especially in rural areas

Measure 2.1

Education of the rural population with the view of diversifying the means of subsistence and promoting non-agricultural business

Measure 2.2

Capacity development for information, consulting and support institutions

Measure 2.3

Development of cooperation structures in marketing agricultural goods and their clustering

Measure 2.4

Development of programs for the implementation of international food safety and food quality standards

Priority 3
Improvement of environmental factors and touristic attractiveness

Measure 3.1

Promotion of eco-friendly practices, agriculture and technologies

Measure 3.2

Development of integrated solid waste management systems including separate waste collection, recycling and construction of modern landfill sites for non-recyclable waste

Measure 3.3

Reducing the effect of the variable climate and soil degradation

Measure 3.4

Rehabilitation of touristic edifices and sites and their inclusion in international touristic circuits

The overall process of the 2nd CPP was characterized, by contrast to the first call for proposals organized in 2010, by the fact that project proposals were submitted in two stages. During the first stage, applicants were supposed to present project's Concept Notes, including a brief project description. In order to facilitate the preparation of project's Concept Notes and subsequently of full Application Form, GIZ provided assistance to MRDC, RDA North, Center and South in the following activities:

- Updating the Applicant's Guide.
- Developing an Evaluation Grid for Concept Notes and two evaluation grids for full project proposal.
- Organization of an information campaign on the 2nd CPP in 12 micro regions, covering all 32 Rayons.

During the first stage, applicants had to submit project Concept Notes within 40 days from the official launch of the call for proposals. The 10th of May 2012, 4:00 pm was the official deadline for the submission of Concept Notes to the RDA North, Center and South.

In order to support potential applicants, i.e. Local Public Authorities of the 1st and 2nd level (LPA I and II), to generate ideas and frame feasible project proposals with regional impact, the following activities were organized:

- A national Training of Trainers event on the subject of eligibility conditions and evaluation criteria within the 2nd CPP.
- 12 information sessions for LPA I and II representatives, on how to apply and benefit from the National Fund for Regional Development were organized, at which over 700 persons participated (the table 1 indicates localities where each information session was held and the number of participants for each event).

Table 1

Centralized data on the participation of the LPA I and II representatives to the information sessions

RDA	Date	Locality	Target Rayons/group	Nr. of participants
RDA North	03.04.2012	Balti	Balti, Glodeni, Falesti, Riscani, Singerei	67
	04.04.2012	Edinet	Briceni, Edinet, Ocnita	57
	05.04.2012	Soroca	Donduseni, Drochia, Floresti, Soroca	74
TOTAL North Region:				198

RDA Center	30.03.2012	Rezina	Soldanesti, Rezina	54
	03.04.2012	Nisporeni	Nisporeni, Ungheni	57
	04.04.2012	Hincesti	Hincesti, Ialoveni	65
	06.04.2012	Orhei	Orhei, Telenesti	66
	10.04.2012	Anenii Noi	Anenii Noi, Criuleni, Dubasari	45
	11.04.2012	Calarasi	Calarasi, Straseni	50
TOTAL Center Region:				327
RDA South	30.03.2012	Cimislia	Cimislia, Basarabeasca, Leova	65
	03.04.2012	Cahul	Cahul, Cantemir, Taraclia	38
	04.04.2012	StefanVoda	Causeni, StefanVoda	55
TOTAL South Region:				158



At each information event, participants were informed on the following subjects:

- General information on the National Fund for Regional Development and the MLPS project.
- Requirements, schedules and support options of the 2nd Call for Project Proposals.
- Eligibility criteria for applicants, projects and costs.
- Evaluation criteria and procedures during each stage of the 2nd Call for Project Proposals.
- Applicant's Guide, including Concept Note and full Application Forms.
- Projects currently under implementation which are financed from the NFRD, as well as pilot projects financed via GIZ.

The outputs of these efforts undertaken by all regional development stakeholders, namely MRDC, the RDAs and LPAs, are presented in the table below.

Table 2

Number of Concept Notes (CN) collected by RDAs and their distribution according to priorities and measures (programs)

	Priority 1			Priority 2			Priority 3			
	M. 1.1	M. 1.2	M. 1.3	M. 2.1	M. 2.2	M. 2.3	M. 3.1	M. 3.2	M. 3.3	M. 3.4
RDA North	11	15	2	4	8	0	4	5	0	6
RDA Center	19	34	1	0	12	1	3	15	0	14
RDA South	15	12	1	0	4	3	1	8	0	12

In total 210 CN (RDA North – 55, RDA Center – 99, RDA South - 56) were collected.

With the view of assessing CN, administrative commissions have been created in each RDA in accordance with the provisions of the applicant's guide. By using evaluation grids, administrative commission's members examined and

assessed each CN. Evaluation results were presented to the RDC.

Then, the RDCs, by virtue of their legal competences, approved the list of CN, which passed successfully the first stage of the call for proposals.

Results of the RDCs meetings are presented in the table 3.

Table 3

Number of CN approved by RDCs for the second stage of the call for proposals and their distribution according to priorities and measures (programs)

	Priority 1			Priority 2			Priority 3			
	M. 1.1	M. 1.2	M. 1.3	M. 2.1	M. 2.2	M. 2.3	M. 3.1	M. 3.2	M. 3.3	M. 3.4
RDA North	8	11	2	2	4	0	1	4	0	4
RDA Center	12	30	0	0	4	1	3	13	0	11
RDA South	11	10	1	0	4	3	1	7	0	7

In total 153 Concept Notes (RDA North - 35, RDA Center – 74, RDA South - 44) were approved for the second stage of the call for proposals. The first stage, evaluation and approval of CN has been completed on the 21st of May 2012, with the lists of project CN, approved by RDCs, being posted on the official RDAs websites.

All applicants, whose CN were approved by the RDCs, entered the second stage, 21st of May – 19th of July 2012.

During this period they prepared and submitted full application forms. These applications, in their turn, have been assessed and the highest ranked ones, after the approval by the RDCs, were included in the Regional Operational Plans 2013-2015.

Subsequently, project proposals included in the Regional Operational Plans North, Center and South have been further evaluated by an inter-ministerial commission, which presented the proposal

for the single programming document 2013-2015 and the proposal for the Government decision regarding the endorsement to the National Coordination Council for Regional Development.

This document comprises all project proposals approved for implementation and to be financed from the National Fund

for Regional Development, as well as from other funding sources which might be mobilized in the future.

The results of these activities are presented in table 4.

Table 4

Number of project proposals approved by RDCs and the National Coordination Council for Regional Development

Priority	Measure	Nr of submitted Project Proposals			Nr of PP approved by the RDCs			Nr of PP approved by the NCCRD		
		N	C	S	N	C	S	N	C	S
1	1.1.	7	6	6	5	5	6	4	5	3
	1.2.	4	16	9	3	15	7	3	13	6
	1.3.	2	0	1	0	0	1	0	0	1
2	2.1.	2	0	0	3	0	0	2	0	0
	2.2.	3	3	2	3	1	0	3	1	0
	2.3.	1	2	2	0	2	1	0	2	1
	2.4.	0	0	0	0	0	0	0	0	0
3	3.1.	1	0	0	1	0	0	1	0	0
	3.2.	5	11	4	3	10	4	3	7	3
	3.3.	0	0	0	0	0	0	0	0	0
	3.4.	3	8	3	2	7	2	2	7	1
TOTAL:		28	46	27	20	40	21	18	35	15

2.2. Developing a Project Pipeline of Investment Fiches

Based on the Technical Proposal to the Grant Agreement, GIZ and MRDC jointly elaborated Terms of Reference for an international tender to identify the most adequate consulting team to provide assistance in the field of Regional Planning and Programming.

The tender was launched in January 2012, with 15 companies and consortia submitting Letters of Interest.

Based on the criteria 'Documented Experience' and 'Proven Capacities' in the respective fields, the seven highest ranked

companies/consortia were invited to submit full technical and financial proposals.

Six complete bids were submitted to the GIZ Contract Department within the deadline, and were assessed independently by two regional development specialists (one a permanent GIZ staff member, the other one an independent expert) based on a total of 29 weighted criteria (see the respective Assessment Grid attached to this report as Annex 5).

On the 5th of June, the consortium which had submitted the highest ranked offer was interviewed by representatives from the GIZ regional, administrative and contract departments, MLPS and the MRDC.

The contract for consulting services between GIZ and GOPA Consortium (Firm of Consultants) was signed on July 06 2012, with the major objective to provide additional support within MLPS to the provision of public services in rural areas through regional planning and programming.

Further key information provided by the Terms of Reference and reflected in the offer of the GOPA consortium:

- The target group is the population of rural communities in the Rayons of the three socio-economic development regions of Moldova
- Developing capacities in planning and project elaboration and implementation of the selected communities will be performed jointly with local, regional and state partner institutions
- The project supports local administrations and regional institutions, particularly regarding the project planning and implementation, including funding and management
- Based on lessons learnt during project implementation the Ministry of Regional Development and Construction and the State Chancellery will be encouraged to develop proposals for further adjustments to the institutional framework for Decentralization and Regional Development.
- The issues of gender equality and access of underprivileged groups

will constitute key criteria in the planning, implementation and monitoring processes and will be addressed on local, regional and central level.

- The inclusion of the Congress of Local Authorities of Moldova (CALM) in the discussions concerning reforms for strengthening local self-administration will contribute to the fact that interests of the communes will be represented vis-à-vis a central government.

According to the Contract, GOPA Consortium will support GIZ to deliver key services specified in the Sida-GIZ Agreement:

- Updating Regional Development Strategies with Regional Operational Plans
- Developing a Project Pipeline of Investment Fiches
- Developing capacities of local and regional institutions and administrations (RDAs, RDCs, LPAs)

In managing his part of MLPS, the Team Leader will ensure that compliance with the following core themes, according to GIZ standards for project management (Capacity Works):

- Core processes will be put in place to ensure delivery of direct contributions towards achieving the projects' objective
- Since projects operate as cooperation networks and are geared towards learning, the Team Leader will put in place learning processes that help achieve the Project's expected results.

- Steering processes will be put in place to coordinate operations and ensure quality assurance.
- Appropriate auxiliary processes will provide the back up and support that facilitate and enable the other processes.
- Learning and innovation processes will be fully integrated into other project activities as much as possible.

Specifically:

- MLPS advisors and consultants proposed that regional planning will be supported through cooperation with relevant stakeholders, brought together in a structured manner to provide guidance and reaction to relevant information, ideas, issues, options and scenarios and proposals, suggested by the consultants. This will involve specific structures for the purpose of this exercise and support to cooperation partners such as RDAs, GIZ Advisors and others who will also be active in this area.
- The consultants proposed a relatively innovative manner by which to engage potential project promoters and partnerships in the early development of their projects – specifically at the pre-feasibility stages of conceptualization and outline design.
- Both of the above activities will be articulated through relatively similar processes which combine engagement and partnership, support to understanding and decision-making based on evidence, and finally learning and innovation.

The core team of the GOPA Consortium was presented by GIZ to Minister Marcel Raducan and the team of MRDC in July 2012, and initiated its inception period on month later.

As described under 2.1, the 2nd CPP for the National Fund for Regional Development was ongoing at this time, so the team of consultants had to adapt its activity plan due to the immediate requests from MRDC:

- Supporting RDAs and RDCs from North, Center and South in performing the technical expertise of project proposals submitted as a result of the 2nd CPP.
- Assisting the specialists from MRDC in drafting the new National Strategy for Regional Development. Due to the immediate demand, two additional local experts were temporarily hired for drafting certain elements of the text.

In August 2012, MLPS assisted RDAs to provide guidance and advice to the project evaluation process. In general this work appears to have been of real support to the MRDC and has enabled the embedding of some further good practices in project evaluation.

From mid-July onwards, MLPS mobilized substantial resources to assist the MRDC with the conceptualization of the National Strategy for Regional Development.

During her visit to Chisinau in August 2012, the German Chancellor Angela Merkel offered substantial additional investment assistance for regional development in Moldova.

MLPS has been asked to assist in the identification of projects that could be financed, subject to agreement with the Moldovan authorities, by 10 million EUR of additional German assistance. This has

entailed mobilizing a substantial pool of experts, both national and international, to assist project partners in identifying ready projects for 2013.

Support to project development at this early stage acts as a useful piloting exercise for the more substantial work of this nature the MLPS team will be involved in later.

According to the contract, the consultant's team is at the moment of reporting in the Inception Phase. Taking into account of the summer break, the start date to this is considered to be September 2012 and end date 30 November 2012

*Table 5
Key milestones for Regional Planning and Programming*

Key Activity
Establish regional technical working groups in each sector and in each region (9)
Develop capacity of RDAs and internal staff to facilitate regional/sector planning process
Constitute region-sector support teams (involving consultants, GIZ advisors and RDA staff)
Launch technical work by region-sector support teams (especially related to evidence gathering, analysis, identification and development of options and scenarios). Work to be on-going December 2012 – April 2013
Convene regional technical working groups to meet at least monthly in period December 2012 – June 2013. To discuss open-ended issues, then to consider technical inputs from regional-sector support team
First complete draft of regional sector plans expected May 2013 (at least in EE, SWM sectors)
Ensure wider civil society consultation (citizen engagement) – March – April 2013
Closure of process with approval by RDCs - summer 2013

Membership of the Regional Technical Working Group (to be no more than around 20 members) is likely to involve:

- Technical representatives of each Rayon
- Technical representatives of each municipality with population over 50,000

To date, the consultants have undertaken some internal planning, presented to each of the Regional Development Councils and Regional Development Agencies, and met with officials from the Ministry of Regional Development and Construction.

In the coming weeks they will discuss the proposed approach with all key stakeholders such as relevant line ministries and development partners.

While the work plan is still being elaborated and is the subject of ongoing discussion, the following elements in Regional Planning are outlined in table 5 below:

- Technical representatives for ensemble of smaller municipalities and communes
- Representative of RDAs
- Others (especially representatives of de-concentrated services or representatives of relevant line ministries)

Consultations and discussions will also take place at lower territorial levels as required and appropriate and with civil society actors through specific consultative workshops.

The main output of this exercise will be nine regional sector plans.

These will then feed into the legally defined Regional Operational Plans, thus anchoring them more fully in a coherent and detailed investment planning process, based on regional/local needs and national strategic and operational priorities.

The nine regional sector plans will have as annexes lists of 'possible project concepts', which are coherent with the operational options chosen in the respective plan. As such there should be no more than around 20 of these per region, per sector.

These will then become the starting point for moving towards a number of investment fiches per region, per sector, of 'viable' project concepts, characterized by pre-feasibility assessments, ownership and commitment by project actors, aligned with national policy priorities and coherent with identified regional/local needs.

2.3. Capacity Development

As a rule, all capacity development activities supported by MLPS will largely be embedded in usual project activities (e.g. regional planning, project development and so on). In applying this approach, MLPS will observe the following principles:

1. All major activities with a capacity development dimension will be monitored and measured with regard to this dimension. This includes both those embedded in other activities and the relatively small number of dedicated capacity development interventions
2. With a view to cooperative working and longer term sustainability of the Project results, RDA officials involved in regional planning and in project development facilitation will be provided with appropriate learning and development support, in a structured and measured manner. The acquisition of competencies will be validated

by the experience of application in the field with possible additional assignments. Competency acquisition will be recognized through appropriate certification process. In coherence with the overall approach of GIZ, capacity development activities will be institutionalized as much possible in order to increase the sustainability of the interventions. As a rule, there are basically no 'MLPS-'events, as all such activities are usually organized in the name of Moldovan institutions, i.e. MRDC, RDAs or the Academy of Public Administration.

3. Dedicated capacity development in the field of regional planning and programming will focus mainly on RDAs, and to a lesser extent on RDCs. LPAs will develop their capacities mainly through their involvement in regional planning and project development processes directly, as well as through

complementary training modules provided by the Academy of Public Administration with support from MLPS.

4. A capacity assessment of RDAs and RDCs will be carried out in the coming months to establish the base-line of capacities and competencies, taking into account of what these bodies are currently required to do, and how they may evolve in coming years. Capacity should again be assessed in the second half of 2014.

The Technical Project Proposal for a Grant Agreement between Sida and GIZ foresees the main intervention areas for Capacity Development linked to RDAs and RDCs.

In relation the RDAs, various capacity development activities have been ongoing since the inception of MLPS, within the component dealing directly with LPAs and local service providers and linked to the five pilot investment projects.

A more coherent and profound approach to capacity development of the RDAs has started in 2012 with the initiation of activities in the field of regional planning and programming, and will be further developed in the context of the emerging project pipeline described under 2.2.

RDCs have up to now been mainly involved in identifying the main intervention areas of MLPS, and have constituted the platform to monitor the implementation of the main activities of the project on a strategic level. As such, the presidents of all three RDCs are regular participants at the quarterly Steering Committee sessions of MLPS.

The focus and scope of future capacity development activities of RDCs will depend mainly on the outcome of the

capacity assessment, which is planned to be conducted until the end of the year.

As to the strict definition of the clients of capacity development activities it has been and will be difficult to clearly divide the activities of MLPS in such a distinguished manner. At all activities, implemented during the reporting period with the objectives of training, instructing and informing participants in one or several issues regarding Regional Development, the audience was larger than only the representatives of the RDAs and RDCs.

From one side, capacity development activities for the General Division for Regional Development staff within the MRDC, for the RDA North, Center, South, for the members of the RDC North, Center, South and LPAs representatives (*Primarias and Rayons*) were occasioned by the launch of the 2nd Call for Project Proposals as well as by further actions:

- Collecting and evaluating Concept Notes;
- Assisting LPAs in preparing full application forms/project proposals;
- Collecting and evaluating project proposals

Therefore, these activities served a double purpose: to inform about a specific issue and to initiate the process to develop capacities in the broader field of regional planning and programming.

Also, a series of activities were carried out in Cahul and Riscani Rayons in order to support LPAs from these Rayons to prepare and approve the chapters on water supply and sanitation from their respective local Socio-Economic Development Strategies.

In this context, MLPS staff provided technical assistance through its regional advisors and local experts as well as logistical and financial support for the organization of the following activities:

*Table 6
Combined data on all activities carried out in the capacity development area*

#	Date (all 2012)	Locality	Activity	Activity Content (target group)	# participants
1	20.03.	Riscani	Round table	Updating the chapter on water and sanitation from the Rayon SEDS (LPA I and II from Riscani Rayon)	64
2	22.03.	Chisinau	Information and instruction session	Presenting the Action Plan for the elaboration of the Regional Operational Plan 2013-2015 as well as the Evaluation Grid for project Concept Notes (MRDC, RDA North, Center, South representatives and GIZ regional advisors)	39
3	17.04.	Soldanesti	Meeting at the Soldanesti City Hall	Co-financing possibilities of the project on solid waste management have been discussed as well as options for the placement of the recycling yard.	5
4	25.04.	Riscani	Information and instruction sessions	Analysis of the water supply and sanitation chapter from the Socio-Economic Development Strategy in Riscani Rayon: current situation, clustering options, identification of priorities and strategic objectives (LPAs from Riscani Rayon)	30
5	27.04.12	Cahul	Information and instruction sessions	Analysis of the water supply and sanitation chapter from the Socio-Economic Development Strategy in Cahul Rayon: current situation, clustering options, identification of priorities and strategic objectives (LPAs from Cahul Rayon)	83
6	03.05.	Ialoveni	Information and instruction session	Building the capacities of the RDC Center and LPAs I and II from Anenii Noi, Ialoveni, Hincesti, Nisporeni and Straseni Rayons	24
8	04.05.12	Orhei	Information and instruction session	Building the capacities of the RDC Center and LPAs from Dubasari, Calarasi, Criuleni, Rezina, Soldanesti and Telenesti Rayons	36
9	08.05.	Soldanesti	Workshop on Inter-municipal Cooperation	Implementation of the pilot project on solid waste management and how to start inter-municipal cooperation	18

10	10.05.	Chisinau	Instruction session	The application of the Evaluation Grid for concept notes (Administrative Commission members from the RDA North, Center and South)	19
11	28.05.12	Cimisia	Information and instruction session	Results of the first stage of the call for proposals, preparation of full Application Forms according to provisions stated in the Applicant's Guide	50
12	31.05.	Soldanesti	Meeting with the Rayon Management	The necessity of organizing a training session for the working group on the chapter on solid waste management chapter from Socio-Economic Development Strategy of the Soldanesti Rayon	6
13	04.06.	Floresti	Seminar on Inter-municipal Cooperation	MLPS staff and CALM representatives presented the advantage of the inter-municipal cooperation and of an inter-regional service on solid waste management, as well as the positive environmental impact for the region	37
14	11.07.	Chisinau	Meeting water and sanitation planning of Cahul	Results of the previous activities regarding developing of the chapter for water and sanitation of the socio-economic development strategy in Cahul have been evaluated	14
15	12-13.06.	Ialoveni	Seminars on preparing the full Application Form	Applicants from the Center Region, who's concept notes have been approved by the RDC, have been informed and instructed how to prepare the full Application Form and needed additional documents	28
16	28.06.	Cimisia	Workshop on Regional Planning & Programming for RDC members	Importance of Strategic Planning for the LPAs; Strategic Vision and Priorities; Strategic Harmonization; Process of updating the RDS South.	25
17	18.07.	Chisinau	Training session	Members of Evaluation Committees from North, Center and South Regions have been trained in using the Evaluation Grids	16
18	02.08.	Soldanesti	Round table on Participatory Inter-municipal Planning	Participatory planning for inter-municipal cooperation for solid waste management during the next 3 months in Soldanesti, Floresti and Rezina.	28

19	09.08.	Soldanesti	Workshop on planning for solid waste management	Integrated planning in solid waste management, identification of major challenges and possible solutions	22
20	04.09.	Rezina	Workshop on updating SEDS with SWM chapter	Integrated planning in solid waste management, identification of major challenges and possible solutions	19
21	11.09.12	Floresti	Workshop	Integrated planning in solid waste management, identification of major challenges and possible solutions	26
22	14.09.	Balti	Consultation meeting	Public hearing of the draft of the RDS North	31

In order to prepare the public tender procedures for the physical investments financed from the additionally provided budget of 10 million Euro, the technical design documents for the renovation of the water supply and sewerage network system in the paediatric building in Orhei hospital were reviewed by a national short term expert.

Additionally, a tender book for the sewerage network system for Duruitoarea Veche and the renovation of the building of Apa Canal Cahul were prepared.

An international expert was assigned to review the technical design documents for the construction of the waste disposal facilities for Soldanesti and seven neighboring villages.

In the course of various previous assignments within the first component of MLPS, the concept for an inter-Rayonal sanitary landfill covering the Rayons, Soldanesti, Floresti and Rezina had been developed.

Based on this concept, MLPS and post-graduate students the Humboldt-University Berlin supported RDAs centre and north, representatives of the LPAs, the civil society and the private sector from the three Rayons Soldanesti, Rezina and

Floresti in strategic planning for solid waste management.

The participants acquired relevant knowledge of methods, tools and approaches in updating the chapter for solid waste management of the Rayon's Socio-Economic Development Strategy (see **IV** for details).

A team of national short term experts was assigned for the development of potential legal and institutional forms for the joint provision of water supply and sanitation services in the city of Cahul and villages of Rosu, Crihana Veche, and Manta.

The findings - including a critical review of experiences of international donors in this sector – were frequently presented and discussed with the project stakeholders and the corresponding local Working Group.

Currently, the expert team prepares the final report. This report reflects the current situation of the water supply and sanitation services and provides a SWOT analysis of the identified potential legal and institutional forms for the joint service provision. Additionally, the expert team prepared and conducted a study visit of the local Working Group to Romania in order to get familiar with joint services provision modalities and to exchange experiences.

III. Energy Efficiency of Public Buildings

The necessity of undertaking a series of activities regarding this issue was conditioned by several motives:

- The requirement to integrate the Energy Efficiency (EE) component into the Regional Development Strategies stipulated into the Policy Matrix of the Financial Agreement between the European Commission and the Government of Moldova.
- Preparing LPAs, as potential applicants, for the launch of a call for proposals on EE area by the Agency for Energy Efficiency (AEE) in 2012, as well as for a new call for proposals foreseen to be launched by the MRDC in 2013 in the Energy Efficiency of Public Buildings.
- To benefit from the opportunity of establishing an efficient cooperation between Regional Development institutions (MRDC, RDAs, RDCs) and the AEE in order to achieve synergies between the National Fund for Regional Development and the National Energy Efficiency Fund.

Facilitating the dialogue among all stakeholders on the energy efficiency of public buildings – MRDC, Ministry of Economy, RDAs and AEE, was the first step undertaken by MLPS.

Consequently, MLPS facilitated and provided support for organizing a series of events, at the end of which it was decided to initiate data collection on energy efficiency of public buildings in all three regions.

Based on this decision, a group of specialists from AEE, MRDC and MLPS

finalized a 16 pages questionnaire on EE for public buildings.

MLPS supported the three RDAs with nine part-time facilitators for the process of data gathering. The main tasks of the facilitators were the following:

- Assistance in the preparation of information and training seminars for LPA representatives on the subject, especially on how to fill in the questionnaires (one questionnaire for each public building with the total surface of more than 100 m²).
- Support GIZ advisors and AEE' specialists in giving consultations and answering to different questions from LPA representatives.
- Process the data from the collected questionnaires.

In order to ensure the success of this exercise, three workshops were organized:

- In a first session, the model questionnaires were presented in detail to the representatives of the MRDC and RDAs. Also, a short training on how to fill in the questionnaire was conducted. A common procedure as to how to inform and train the LPA representatives and how to distribute the questionnaires was agreed.
- In the second workshop MLPS advisors presented the results of the information and training sessions and the number of distributed questionnaires to

representatives from RDAs, EEA and facilitators. It was decided that the collected data will be processed by using the database platform www.geoportal.md. The facilitators were trained on how to use this platform.

- During the third workshop, the overall results of this exercise were presented by AEE experts and MLPS staff. It was communicated that within six weeks more than 6500 questionnaires had been printed and distributed, and over 3800 questionnaires had been collected and processed and the AEE. Through this exercise, the AEE now possesses baseline data on EE of public building which can be used by RDAs, MDRC and even LPAs to extract and analyze

needed data. Still, in many cases data was not coherently filled in the questionnaires and additional work needed to be conducted. It was also noted that the RDAs did not feel sufficiently integrated in the preparatory aspects and therefore developed only a limited degree of ownership for the process.

- The overall cooperation was considered very successful, because it demonstrated for the first time an effective and efficient cooperation between MDRC, the Ministry of Economy and AEE, while the involvement of the RDAs in similar exercises needs to be improved in the future.

The major results of this exercise are summarized in the next tables:

*Table 7
Information and training seminars on EE data collection*

Region	Date	Place	Target LPAs representatives	Nr. of participants
RDA North	26.06.2012	Edinet	Edinet, Briceni, Ocnita	49
	27.06.2012	Balti	Balti, Glodeni, Falesti, Riscani, Singerei	39
	28.06.2012	Soroaca	Soroaca, Donduseni, Drochia, Floresti	69
TOTAL North Region:				157
RDA Center	21.06.2012	Ungheni, Orhei	Ungheni, Orhei	42
	25.06.2012	Nisporeni	Nisporeni	16
	26.06.2012	Soldanesti, Rezina	Soldanesti, Rezina	39
	27.06.2012	Ialoveni	Ialoveni	6
	28.06.2012	Calarasi, Straseni	Calarasi, Straseni	43
	29.06.2012	Anenii Noi, Criuleni	Anenii Noi, Criuleni	40
	03.07.2012	Hincesti, Telenesti, Dubasari	Hincesti, Telenesti, Dubasari	58
	06.07.2012	Ialoveni	Ialoveni	13
TOTAL Centre Region:				257

RDA South	21.06.2012	Stefan Voda	Stefan Voda, Causeni	57
	25.06.2012	Cimislia	Cimislia, Basarabeasca, Leova	60
	26.06.2012	Cahul	Cahul, Cantemir, Taraclia	51
TOTAL South Region:				168
TOTAL number of participants:				582

*Table 8
Breakdown of the number of distributed, collected and processed questionnaires*

Rayon	Nr. of LPAs	Nr. of distributed questionnaires	Nr. of collected & processed questionnaires
North Region			
Balti city	3	148	11
Briceni	30	240	164
Donduseni	23	123	96
Drochia	29	243	83
Edinet	34	180	144
Falesti	34	226	90
Floresti	41	230	131
Glodeni	20	118	39
Ocnita	22	142	77
Riscani	29	207	169
Singerei	27	276	133
Soroca	36	325	179
TOTAL North Region:	328	2458	1316
Centre Region			
Ungheni	33	179	172
Orhei	38	250	162
Nisporeni	23	194	111
Soldanesti	23	165	131
Rezina	25	187	101
Calarasi	28	324	181
Straseni	27	267	167
Anenii Noi	26	188	128
Criuleni	25	223	100
Hincesti	39	385	154
Telenesti	31	115	112
Dubasari	11	51	37
Ialoveni	25	157	83
TOTAL Center Region:	354	2685	1646

South Region			
Basarabeasca	8	71	39
Cahul	38	280	151
Cantemir	28	80	50
Causeni	28	212	154
Cimislia	24	235	107
Leova	26	332	125
Stefan Voda	24	189	112
Taraclia	16	141	74
TOTAL South Region	192	1540	812
TOTAL all Regions	874	6683	3774

Besides this exercise, national and international experts were assigned for assistance of the implementation of a smart metering system in the regional hospital Orhei by performing the following major activities:

- Guidance in data collection for the design of the monitoring system
- Preparation of concept for implementation of the monitoring system
- Guidance in the design of the metering system and meter reading system
- Guidance in the selection of the engineering company
- Guidance in the implementation of the monitoring system
- Verification and approval of the monitoring system after implementation,
- Training of hospital staff
- Documentation of best practice example "Implementation of an Energy Monitoring System in a Hospital".

The findings from this work shall be applied in the other six regional hospitals in Moldova. The option of scaling-up of the lessons learned in Orhei is currently assessed by various notational and international short-term experts in the context of the project pipeline, which is explained in chapter 2.2.

IV. Participatory Inter-municipal Planning of Solid Waste Management Services

The Team of the Foreign Country Assignment of the Seminar Ländliche Entwicklung (SLE) of the Humboldt University Berlin has been subcontracted in May 2012 in order to contribute to the development of practical concepts of identifying investment priorities in the area of solid waste management.

The work includes the identification of ways for scaling-up existing service providers towards regionalization and to support the LPAs of Soldanesti, Rezina and Floresti Rayons in updating the chapter for solid waste management of their respective socio-economic development strategies.

The SLE offers a one year postgraduate course on development policy as well as strategies and instruments of sustainable development.

In a project abroad commissioned by international development organizations methods and instrument are put into practice by an interdisciplinary team. These projects consist of a two months preparation phase in Berlin to understand the context of the assignment and to elaborate a research concept, followed by a three months field phase to apply the approach in close cooperation with the commissioning organization. A final publication summarizes the conceptual framework and findings.

In 2010 MLPS initiated the work on the pilot project on solid waste management in cooperation with the Ministry of Environment, MRDC and the RDAs north and centre. Its objective is to implement an inter-municipal waste management system in three Rayons: Soldanesti, Rezina and Floresti. A modern sanitary landfill, fulfilling international standards, is planned in

Soldanesti and will cover the waste disposals of the communities of the three pilot Rayons.

The Socio-Economic Development Strategy of each Rayon is the basis for local planning; an up-scaled chapter on solid waste management should help the local authorities to develop their own plans in accordance with the (draft) National Strategy for Waste Management.

The task of the SLE-team consisted of information gathering of the existing SWM situation (rapid appraisal, stakeholder analysis) and to design a methodology in order to enable the formulation of a chapter on solid waste management for the socio-economic development strategies and to encourage the dialogue between relevant actors in the three pilot Rayons.

Information about the existing SWM situation was gathered by questionnaires for mayors and semi-structured interviews with main actors in this sector (LPAs, de-concentrated entities, private sector, NGOs, service providers). A series of workshops served as a basis to elaborate the sector-specific strategy in a participatory way.

Specifically:

- *Kick-off-meeting* in each Rayon to inform about the approach;
- *Mayors' Workshop* in each Rayon to share information between villages, towns and with the Rayon administration, as well as to identify needs and potentials in the SWM sector;

- *Rayon Workshops* with representatives of LPAs in each Rayon to discuss aspects of a local vision, to elaborate objectives and measures and to identify key actors in SWM;
- *Inter-Rayon Workshop* in Soldanesti with representatives of LPAs, central government, de-concentrated entities, NGOs, service providers and waste generators. A service system matrix served as an instrument to discuss roles and responsibilities of each actor;

These workshops were jointly prepared, moderated and carried out with staff from RDAs and Rayons, in order to create ownership and improve their cooperation.

The major results are as followings:

- The pilot area is characterized by an absent or deficit waste service system with profound negative consequences for ecology and public health;
- Public administration's lack of financial resources and professionally experienced staff;
- Technical know-how in the form of engineers or waste experts is not available and has to be called in from the outside;
- Communication between the public institutions seems to be intermittent, as their different level of information indicates;
- However, the actors' landscape demonstrates a high cooperation potential in order to establish an integrated waste service system;
- During the series of workshops contents for the chapter on solid waste management for the socio-economic development strategies were elaborated;
- Broadly based participation helped to improve cooperation and communication between villages, towns, Rayon administrations and other stakeholders, leading to more transparency and to first steps for the institutionalization of planning.



V. Cross-cutting issues

5.1. Gender Equality

Gender Mainstreaming is stated as a priority in the National Decentralisation Strategy and MLPS recognizes the profound need to integrate a coherent gender equality dimension into the design and evaluation phase of all key processes in regional development.

Up to now, MLPS has conducted three baseline studies on the service delivery level and citizen/customer satisfaction with communal service providers in relation to its ongoing pilot investment measures, and had a set of specific assessment elements in relation to gender and vulnerability issues.

These studies were the first such exercises conducted involving all three RDAs, and were considered highly useful by MRDC, which considers to apply similar base-lining exercises as standard procedures for all projects funded from the National Fund for Regional Development.

The current regional development monitoring system provides gender-disaggregated numbers of beneficiaries of investments and participants of training and other capacity building initiatives.

MLPS is currently in the process of designing and including a more systematic approach to gender mainstreaming in planning, implementation and monitoring of all project activities.

For this purpose, an expert has been assigned from the GOPA consortium to critically evaluate the current status of gender considerations in the project as well as within the broader field regional development, in order to provide recommendations and an action plan for a comprehensive gender mainstreaming process.

The expert initiated to perform the following tasks within her one-year part time assignment:

- Analysis of the current level of gender integration in MLPS processes;
- Provision of training to MLPS staff on issues in Gender and Development and Gender Mainstreaming;
- Provision of assistance to the MLPS team on integrating a gender dimension into all key project interventions;
- Support to MLPS on incorporating gender mainstreaming gender equality policy in the monitoring and evaluation (M&E) system;
- Assistance to MLPS and its project partners in collecting baseline data for monitoring the gender equality policy;
- Provision of assistance in consolidating the gender mainstreaming process;

In performing the above mentioned tasks the short-term expert will collaborate closely with MLPS, its counterparts and with UN Women Moldova.

The process of adjusting the project interventions in a gender responsive manner is envisaged to take place over the period from October 2012 to October 2013. The initial evaluation of the current status of gender mainstreaming and the facilitation of a gender workshop is taking place in October 2012.

The objective of the first workshop on 17 October was to provide participants with a general understanding of gender and development and familiarize them with concepts of gender mainstreaming and the integration of gender dimension in project planning, implementation and M&E.

The participants were provided with an improved understanding of the concepts of gender analysis and gender mainstreaming in order to be able to identify entry points for gender equality in practice.

Specific topics covered during the first workshop:

- Gender and Development
- Gender Analysis
- Gender Mainstreaming
- Gender in Project Planning
- Gender in Project Implementation
- Gender and M&E
- Case studies of gender mainstreaming.

5.2. Monitoring and Evaluation

Against the background of its expansion, MLPS is currently in the process of updating the existing M&E system in order to coherently integrate the monitoring of the Sida-funded second component (Regional Planning and Programming). In addition to this integration, the officer responsible for the commission decided to upgrade the existing M&E System also in terms of methodology and adapt it to the new standards of the GIZ Results-Based Monitoring Systems (RBM).

In order to facilitate this process, the structure of the M&E system within the MLPS project has been strengthened, an increased number of M&E related activities have been conducted and additional steps will be undertaken in the upcoming reporting period.

- From September 2012 until July 2013, two Junior Advisors on Monitoring and Evaluation are part of the MLPS team in Chisinau. A senior short-term expert from Germany provides backstopping and is coming to Moldova each quarter. Together, the team is responsible for the above-mentioned integration and updating of the M&E system that shall be in operation by July 2013. The overall objective of the team is to adjust the project's M&E system in accordance with the GIZ principles and standards.
- Until now, the activities of the new M&E team have been focused on

gathering relevant and existing project documents and on analyzing the current state of monitoring within MLPS.

Furthermore, on September 25 - 26, 2012, the short-term expert with the assistance of the Junior Advisors organized and conducted an internal workshop on "The Quality of Results-Based Monitoring Systems" in Chisinau. The objective of this workshop was that MLPS feel confident to have the basic skills to set up and implement a RBM system.

The training focused on the basics of the GIZ RBM concept and applied those basics to the MLPS project. In the course of the workshop, a first version of a MLPS results model was drafted.

- In the following months, the M&E team will build on the above-mentioned activities and, together with the MLPS staff, elaborate the results model and in the meantime develop an underlying framework for monitoring, together with MRDC and RDA staff.

5.3. Public Procurement

In order to assist the RDAs in the public procurement processes for several physical investments, a national short term expert was assigned to assist in the following work areas:

- Update of the internal process manual of RDAs on public procurement;
- Provision of various training modules for MRDC and RDA staff on public procurement;
- Preparation of a guideline for public procurement for small and medium enterprises, in order to facilitate their participation at acquisition process launched by RDAs ;
- Support in the preparation and supervision of joint RDA/MLPS working groups on public acquisitions.

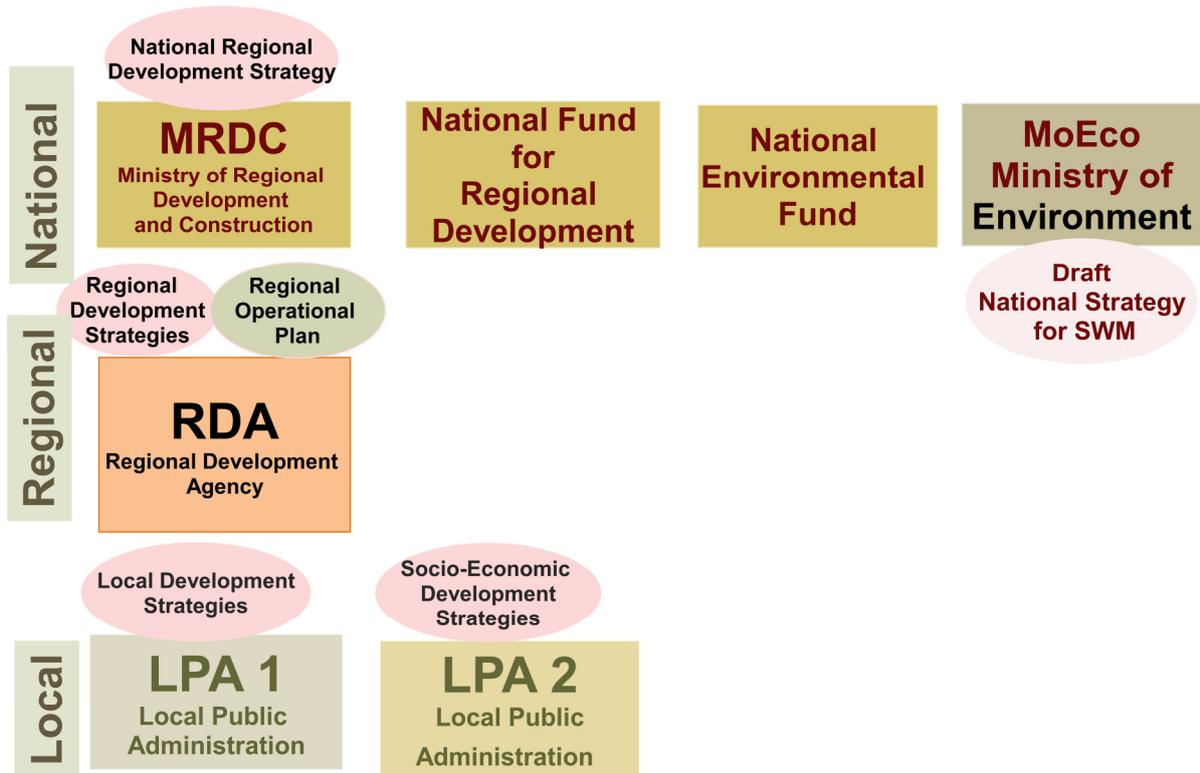
5.4. Public Property Management

In order to assist RDAs and LPAs in public property management, a national short term expert was assigned for:

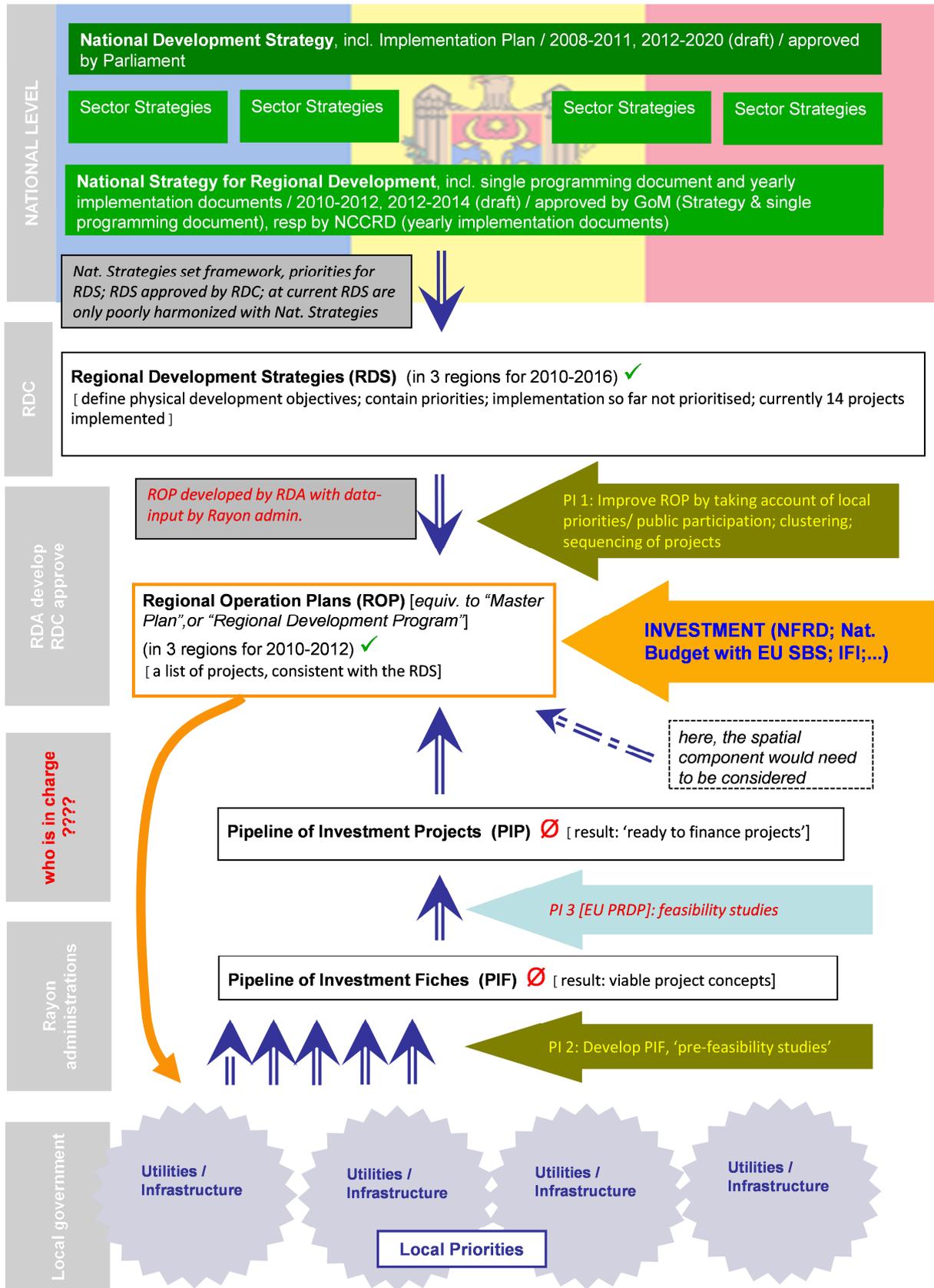
- Preparation of a report on the legislative background and the roles and mandates of the main actors in the area of public propriety management (PPM);
- Preparation of a report on the roles and mandates of the main actors and legislative background on of the Geospatial Data and the Cartographical Fund of the Republic of Moldova;
- Preparation on a paper on the assessment of the needs of the RDAs and LPAs in the field of registering and managing the public infrastructure for Water Supply and Sanitation, Solid Wastes Management and Energy Efficiency of public buildings;
- Development of a concept for a set of training sessions and the corresponding training material on the above mentioned topics.

ANNEXES

Annex #1 Regional Development actors and instruments

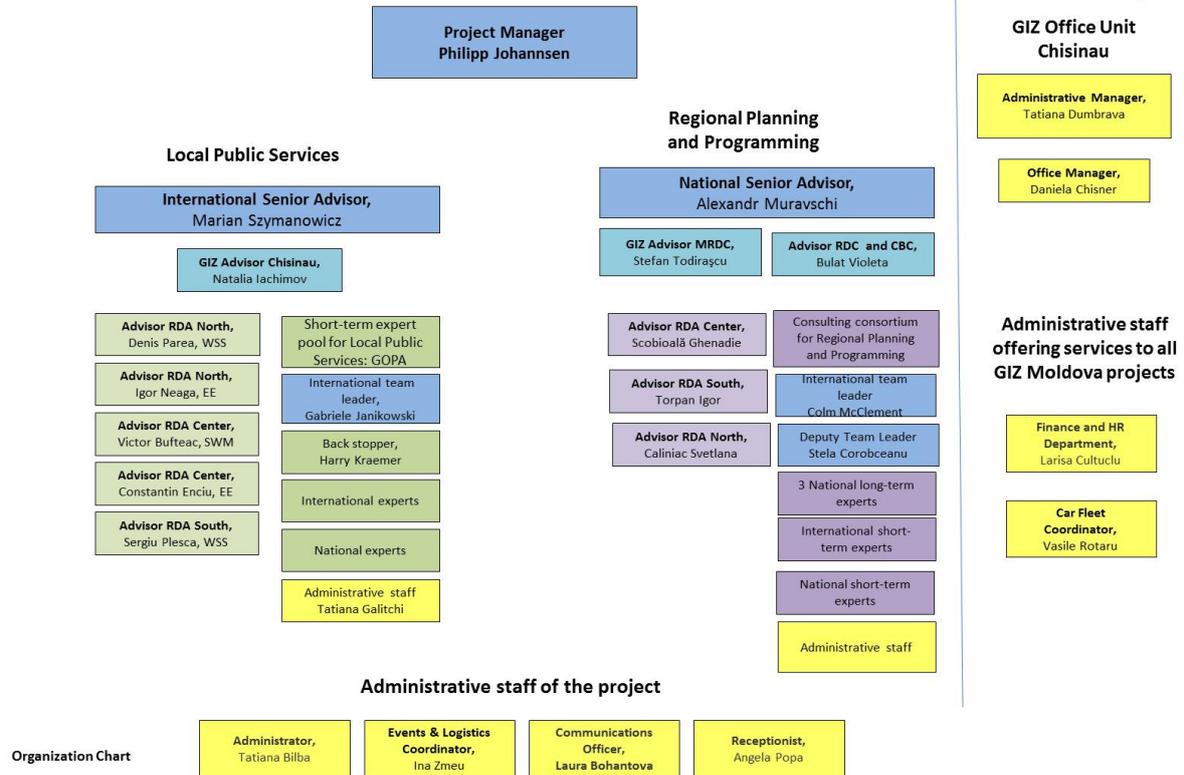


Annex #2 Flowchart Regional Planning and Programming

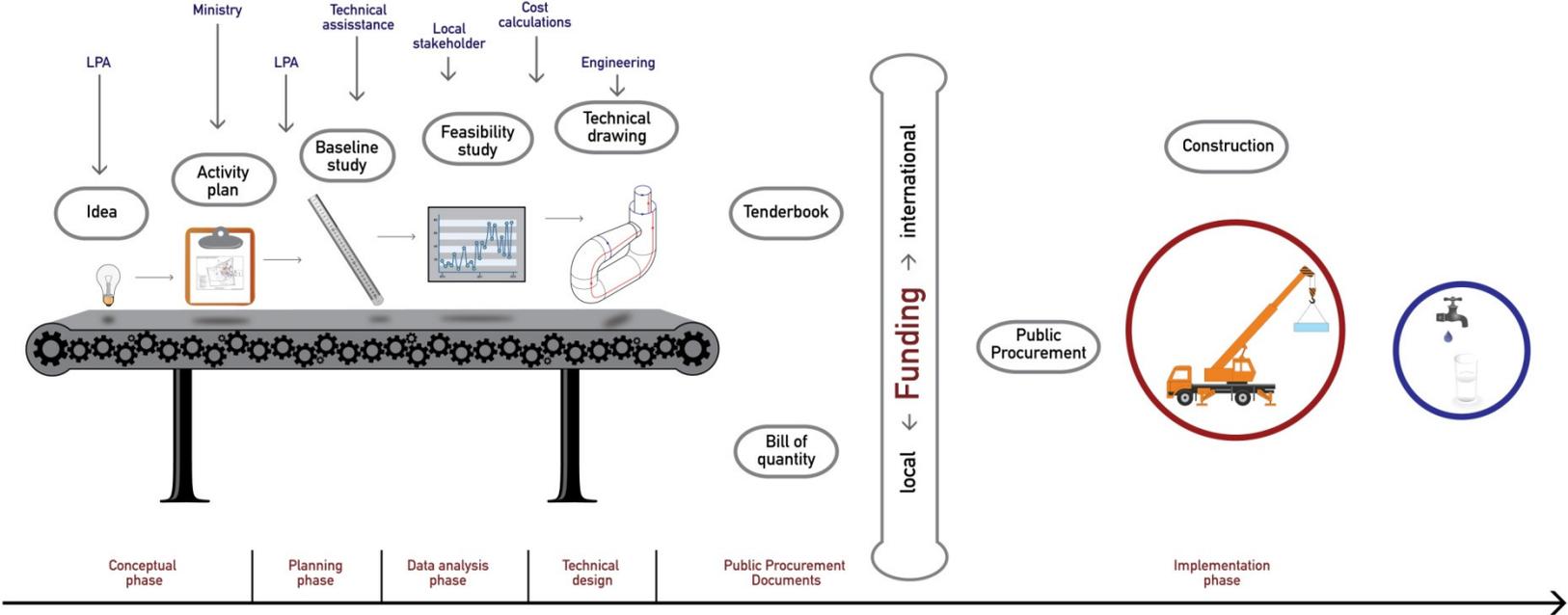


Annex # 3 Structure of the Project “Modernization of Local Public Services in the Republic of Moldova”

GIZ Project: Modernization of Local Public Services in the Republic of Moldova



Annex #4 Project Pipeline



Annex # 5 Assessment Grid International Consulting Consortium

<h3>Technical Assessment Grid of Offers</h3>									
Section	3200			Project Short Title		Modernization of Local Public Services, Moldova			
AV									
Assessor									
Version	Individual assessment/Overall a								
				Company 1		Company 2		Company 3	
	(1)		(2)	(3)	(4)	(3)	(4)	(3)	(4)
	Criteria		Weighting in %	points (max.10)	assessment (2)x(3)	points (max.10)	assessment (2)x(3)	points (max.10)	assessment (2)x(3)
1.	Experience of the Company								
1.1	Technical Experience (state relevant)								
	Modernisation of public utilities /			2,5	0	0	0	0	0
	Regional Development (EU-funding in			2,5	0	0	0	0	0
	Feasibility studies (in the relevant			2	0	0	0	0	0
1.2	Regional Experience (state country/								
	Completed projects in IPA or ex-			3	0	0	0	0	0
Total 1				10	0	0	0	0	0
2.	Appropriateness of suggested concept and								
2.1	Interpretation of objectives			3	0	0	0	0	0
2.2	Strategy (technical concept)			5	0	0	0	0	0
2.3	Implementation methods: Managemen								
	Steering structure, Processes, Lear			3	0	0	0	0	0
2.4	Work schedule and time schedule			6	0	0	0	0	0
2.5	Monitoring and evaluation concept			3	0	0	0	0	0
Total 2				20	0	0	0	0	0
3.	Technical backstopping / Knowledge Managemen								
3.1	Staff and backstopping conception (incl. Capacity Wor			6	0	0	0	0	0
3.2	Know ledge and information manage			2	0	0	0	0	0
Total 3				8	0	0	0	0	0
4.	Consideration of local resource			10	0	0	0	0	0
5.	Qualification of proposed staff								
5.1	International LTE (TL; 2nd intl LT								
5.1.1	General qualification								
	- training/education* [* for more deta			2	0	0	0	0	0
	- general professional experience*			2	0	0	0	0	0
5.1.2	Specific qualification*								
	- relevant work experience in EU > 3			2	0	0	0	0	0

5.2.2	- general professional experience*		1		0		0		0
	Specific qualification*								
	- relevant work experience in sector		3		0		0		0
	- management exp.: responsibility for		3		0		0		0
	- communication and presentation skills		3		0		0		0
	- experience in intl. TA projects		2		0		0		0
5.2.3	Regional experience / Know ledge of								
	experience with EU RD instruments		1		0		0		0
5.2.4	Language skills								
	English		1		0		0		0
Subtotal 5.2			15		0		0		0
5.3	STE pool (intl. and nat. STE) for S								
5.3.1	General qualification								
	- training/education* [* for more deta		1		0		0		0
	- general professional experience*		1		0		0		0
5.3.2	Specific qualification								
	- all topics covered by STE propose		2		0		0		0
	- experience with EU RD instruments		1		0		0		0
	- training / capacity development cor		1		0		0		0
5.3.3	Regional experience / Know ledge of								
	intl. experts experienced in Eastern		1		0		0		0
5.3.4	Language skills								
	English		1		0		0		0
Subtotal 5.3			8		0		0		0
5.4	STE pool for Scenario B (400 mt)								
5.4.1	General qualification								
	- training/education* [* for more deta		1		0		0		0
	- general professional experience*		1		0		0		0
5.4.2	Specific qualification								
	- all topics covered by STE propose		1		0		0		0
	- experience with implementing feas		1		0		0		0
	- training / capacity development cor		1		0		0		0
5.4.3	Regional experience / Know ledge of								
	- work experience outside home cou		1		0		0		0
5.4.4	Language skills								
	English		1		0		0		0

	- general professional experience*		1		0		0		0
5.4.2	Specific qualification								
	- all topics covered by STE proposal		1		0		0		0
	- experience with implementing feasibility studies		1		0		0		0
	- training / capacity development courses		1		0		0		0
5.4.3	Regional experience / Knowledge of local context								
	- work experience outside home country		1		0		0		0
5.4.4	Language skills								
	English		1		0		0		0
Subtotal 5.4									
5.5	Composition of the team		4		0		0		0
Total 5.									
Grand Total		100							
	Assessment in %				0		0		0
	place								
6.	Special advantages / risks (see Annex 1)								
	place								

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation to any other person.

Date, signature									
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